

We encourage everyone to view the meeting live via YouTube.

***Leavenworth County
Board of County Commissioners***

Regular Meeting Agenda
300 Walnut Street, Suite 225
Leavenworth, KS 66048
February 26, 2025
9:00 a.m.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE/MOMENT OF SILENT PRAYER
- III. ROLL CALL
- IV. PUBLIC COMMENT: Public Comment shall be limited to 25 minutes at the beginning of each meeting and limited to five minutes per person. Anyone wishing to make comments either on items on the agenda or not are encouraged to provide their comments in writing no later than 8:00 AM the Monday immediately preceding the meeting. These comments will be included in the agenda packet for everyone to access and review. This allows the Commission to have time to fully consider input and request follow up if needed prior to the meeting.
- V. ADMINISTRATIVE BUSINESS:
- VI. CONSENT AGENDA: The items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed. Should a member of the Governing Body desire to discuss any item, it will be removed from the Consent Agenda and considered separately.
 - a) Approval of the minutes of the meeting of February 19, 2025
 - b) Approval of the schedule for the week of March 3, 2025
 - c) Approval of the check register
 - d) Approve and sign the OCB's

VII. FORMAL BOARD ACTION:

a) **Rehearing of the proposed island annexation by the city of Tonganoxie, Kansas by Resolution 2-24-01**

- Consider a motion to find that the proposed annexation will not hinder the proper growth and development of the area (requires 2/3 majority vote).
- Consider a motion to find that the proposed annexation will hinder the proper growth and development of the area (requires a majority vote).

b) Consider a motion to authorize the County Counselor's office to process claims and expenditures on behalf of Fire District #1, in compliance with the County's Procurement Policy.

c) Consider a motion to approve the application for FY2026 Juvenile Comprehensive Plan.

d) Consider a motion to approve the application for FY2026 Adult Comprehensive Plan.

e) Consider a motion to approve the application for FY2026-2027 JCAB grant.

f) Consider a motion to approve Board Order 2025-1 granting disaster relief tax abatement for tax ID's 1-28711, 1-21058, and 2025 tax credit for tax ID 1-37570 which were substantially destroyed by fire in 2024.

VIII. PRESENTATIONS AND DISCUSSION ITEMS: presentations are materials of general concern where no action or vote is requested or anticipated.

a) Quarterly Reports

- Appraiser
- Adult and Juvenile Community Corrections

b) Executive session

IX. ADJOURNMENT

LEAVENWORTH COUNTY COMMISSIONERS MEETING SCHEDULE

Monday, February 24, 2025

Tuesday, February 25, 2025

8:00 a.m. Workforce Partnership

12:00 p.m. MARC meeting

12:00 p.m. LCPA meeting

Wednesday, February 26, 2025

9:00 a.m. Leavenworth County Commission meeting
• Commission Meeting Room, 300 Walnut, Leavenworth KS

Thursday, February 27, 2025

Friday, February 28, 2025

ALL SUCH OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

ALL MEETINGS ARE OPEN TO THE PUBLIC

COMMENTS SHOULD BE OF GENERAL INTEREST OF THE PUBLIC AND SUBJECT TO THE RULES OF DECORUM

*****February 19, 2025 *****

The Board of County Commissioners met in a regular session on Wednesday, February 19, 2025. Commissioner Culbertson; Commissioner Smith, Commissioner Stieben, Commissioner Reid and Commissioner Dove are present; Also present: Mark Loughry, County Administrator; Misty Brown, County Counselor; John Richmeier, Leavenworth Times

PUBLIC COMMENT:

David Clifton and Crystal Blackdeer commented.

ADMINISTRATIVE BUSINESS:

A brief discussion took place regarding LCDC and Port Authority funding.

A motion was made by Commissioner Stieben and seconded by Commissioner Culbertson to hold the funding until the work session.

Motion passed, 5-0.

A motion was made by Commissioner Culbertson and seconded by Commissioner Stieben to accept the consent agenda for Wednesday, February 19, 2025 as presented.

Motion passed, 5-0.

Planning and Zoning offered a presentation regarding using licensed vendors for serving alcohol on special use permits.

Staff was directed to draft policy that if alcohol will be on the premise during a commercial event under a special use permit that a licensed officer be present during that event.

A motion was made by Commissioner Dove and seconded by Commissioner Stieben that the Board recess for a closed executive meeting for the discussion of subjects involving the legal interests of the county and confidential matters related to potential claims and litigation as justified by K.S.A. 75-4319(b)(2) for consultation with legal counsel which would be deemed privileged in the attorney-client relationship and that the Board resume open meeting at 10:50 a.m. in the meeting room of the Board. Present in the executive meeting will be Commissioners Mike Smith, Jeff Culbertson, Vanessa Reid, Willie Dove, Mike Stieben, County Counselor Misty Brown, Deputy County Counselor Jon Khalil and County Administrator Mark Loughry.

Motion passed, 5-0.

The Board returned to regular meeting at 10:51 a.m. No decisions were made and the subject was limited to the legal interests of the county.

A motion was made by Commissioner Dove and seconded by Commissioner Stieben that the Board recess for a closed executive meeting for the discussion of subjects involving the legal interests of the county and confidential matters related to potential claims and litigation as justified by K.S.A. 75-4319(b)(2) for consultation with legal counsel which would be deemed privileged in the attorney-client relationship and that the Board resume open meeting at 11:10 a.m. in the meeting room of the Board. Present in the executive meeting will be Commissioners Mike Smith, Jeff Culbertson, Vanessa Reid, Willie Dove, Mike Stieben, County Counselor Misty Brown, Deputy County Counselor Jon Khalil and County Administrator Mark Loughry.

Motion passed, 5-0.

The Board returned to regular meeting at 11:11 a.m. No decisions were made and the subject was limited to the legal interests of the county.

Commissioners Stieben and Dove testified in Topeka on the property tax cap.

Commissioner Smith will attend the JCAB meeting tomorrow.

***A motion was made by Commissioner Stieben and seconded by Commissioner Culbertson to adjourn.
Motion passed, 5-0.***

The Board adjourned at 11:12 a.m.

Draft

LEAVENWORTH COUNTY COMMISSIONERS MEETING SCHEDULE

Monday, March 3, 2025

- National Association of Counties Legislative Conference
• Washington Hilton, 1919 Connecticut Ave., Washington D.C.

Tuesday, March 4, 2025

- National Association of Counties Legislative Conference
• Washington Hilton, 1919 Connecticut Ave., Washington D.C.

Wednesday, March 5, 2025

- 9:00 a.m. Leavenworth County Commission meeting
• Commission Meeting Room, 300 Walnut, Leavenworth KS

Thursday, March 6, 2025

Friday, March 7, 2025

ALL SUCH OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

ALL MEETINGS ARE OPEN TO THE PUBLIC

COMMENTS SHOULD BE OF GENERAL INTEREST OF THE PUBLIC AND SUBJECT TO THE RULES OF DECORUM

START DATE: 02/15/2025 END DATE: 02/21/2025

TYPES OF CHECKS SELECTED: * ALL TYPES

			P.O.NUMBER	CHECK#					
249	AMBERWELL	ATCHISON HOSPITAL	347130	112583 AP	02/21/2025	5-001-5-07-206	SHERIFF NEW EMPLOYEE TESTING	248.00	
8103	CHARTER COMMUNICATIO	CHARTER COMMUNICATIONS	347171	427	02/21/2025	5-001-5-18-213	COUNTY ACCESS FEES	2,210.82	
5362	DIAMOND DRUGS	DIAMOND DRUGS,INC	347135	112588 AP	02/21/2025	5-001-5-07-219	KSLV JANUARY INMATE PRESCRIPTI	12,655.10	
516725	ENTERPRISE (ACH)	ENTERPRISE FM TRUST	347108	426	02/19/2025	5-001-5-05-271	FBN5246817 FEB LEASES	4,376.51	
516725	ENTERPRISE (ACH)	ENTERPRISE FM TRUST	347108	426	02/19/2025	5-001-5-06-222	FBN5246817 FEB LEASES	39.40	
516725	ENTERPRISE (ACH)	ENTERPRISE FM TRUST	347108	426	02/19/2025	5-001-5-11-271	FBN5246817 FEB LEASES	965.81	
516725	ENTERPRISE (ACH)	ENTERPRISE FM TRUST	347108	426	02/19/2025	5-001-5-31-230	FBN5246817 FEB LEASES	2,778.58	
516725	ENTERPRISE (ACH)	ENTERPRISE FM TRUST	347108	426	02/19/2025	5-001-5-41-211	FBN5246817 FEB LEASES	19.50	
516725	ENTERPRISE (ACH)	ENTERPRISE FM TRUST	347108	426	02/19/2025	5-001-5-41-271	FBN5246817 FEB LEASES	1,221.92	
516725	ENTERPRISE (ACH)	ENTERPRISE FM TRUST	347108	426	02/19/2025	5-001-5-53-220	FBN5246817 FEB LEASES	2,222.53	
							*** VENDOR 516725 TOTAL		11,624.25
8686	EVERGY EFT	EVERGY KANSAS CENTRAL INC	347173	429	02/21/2025	5-001-5-07-223	ELEC SVC TO SIRENS	1,318.63	
98	INTOXIMETE	INTOXIMETERS	347143	112596 AP	02/21/2025	5-001-5-07-353	COOKSLEAL MOUTPIECES/SHIPPING	90.00	
98	INTOXIMETE	INTOXIMETERS	347143	112596 AP	02/21/2025	5-001-5-07-353	COOKSLEAL MOUTPIECES/SHIPPING	17.00	
							*** VENDOR 98 TOTAL		107.00
8416	IRON MOUNTAIN	IRON MOUNTAIN INC	347172	428	02/21/2025	5-001-5-02-212	RSSW3	32.31	
8416	IRON MOUNTAIN	IRON MOUNTAIN INC	347172	428	02/21/2025	5-001-5-02-212	RSSW3	7.04	
8416	IRON MOUNTAIN	IRON MOUNTAIN INC	347172	428	02/21/2025	5-001-5-14-247	RSSW3	29.96	
8416	IRON MOUNTAIN	IRON MOUNTAIN INC	347172	428	02/21/2025	5-001-5-14-247	RSSW3	6.53	
8416	IRON MOUNTAIN	IRON MOUNTAIN INC	347172	428	02/21/2025	5-001-5-19-220	S8009 JAN SHREDDING 601/502	193.90	
8416	IRON MOUNTAIN	IRON MOUNTAIN INC	347172	428	02/21/2025	5-001-5-28-301	RSSW3	14.98	
8416	IRON MOUNTAIN	IRON MOUNTAIN INC	347172	428	02/21/2025	5-001-5-28-301	RSSW3	3.27	
							*** VENDOR 8416 TOTAL		287.99
7258	L & R REFR	L & R REFRIGERATION SERVICE CO	347147	112600 AP	02/21/2025	5-001-5-53-207	2-43 SVC CALL ICE MACHINE AT C	212.20	
2419	MCKESSON MEDICAL SUR	MCKESSON MEDICAL SURGICAL	347149	112602 AP	02/21/2025	5-001-5-07-219	4227550 INMATE MEDICAL SUPPLIE	64.78	
2419	MCKESSON MEDICAL SUR	MCKESSON MEDICAL SURGICAL	347149	112602 AP	02/21/2025	5-001-5-07-219	4227550 INMATE MEDICAL SUPPLIE	3.49	
2419	MCKESSON MEDICAL SUR	MCKESSON MEDICAL SURGICAL	347149	112602 AP	02/21/2025	5-001-5-07-219	4227550 INMATE MEDICAL SUPPLIE	27.93	
2419	MCKESSON MEDICAL SUR	MCKESSON MEDICAL SURGICAL	347149	112602 AP	02/21/2025	5-001-5-07-219	4227550 INMATE MEDICAL SUPPLIE	80.07	
2419	MCKESSON MEDICAL SUR	MCKESSON MEDICAL SURGICAL	347149	112602 AP	02/21/2025	5-001-5-07-219	4227550 INMATE MEDICAL SUPPLIE	138.48	
							*** VENDOR 2419 TOTAL		314.75
2059	MIDWEST OFFICE TECH	MIDWEST OFFICE TECHNOLOGY INC	347151	112604 AP	02/21/2025	5-001-5-07-208	LC00_K COPIES DETECTIVES	46.06	
196	OLSSON	OLSSON,INC	347152	112605 AP	02/21/2025	5-001-5-06-206	2-28 019-28310 PROF SVC TO 2.1	5,214.00	
490	POOR RICH	POOR RICHARDS	347153	112606 AP	02/21/2025	5-001-5-19-301	LEAV CO DIST CT JURY BROCHURES	1,030.00	
1280	POSTMASTER	U S POSTMASTER	347154	112607 AP	02/21/2025	5-001-5-49-302	479464 REPLY PERMIT FOR ELECTO	1,200.00	
458	ROAD & BRIDGE	LEAV CO PUBLIC WORKS	347160	112613 AP	02/21/2025	5-001-5-14-336	NOX WEED FUEL, EQUIP MAINT	1,121.57	
458	ROAD & BRIDGE	LEAV CO PUBLIC WORKS	347160	112613 AP	02/21/2025	5-001-5-53-308	NOX WEED FUEL, EQUIP MAINT	1,504.93	
							*** VENDOR 458 TOTAL		2,626.50
6575	STERICYCLE	STERICYCLE, INC	347162	112615 AP	02/21/2025	5-001-5-07-359	1000809211 SHF MEDICAL WASTE R	202.36	
829	THOMSON REUTERS	THOMSON REUTERS - WEST	347164	112617 AP	02/21/2025	5-001-5-11-210	1000590171 WEST INFORMATION CH	1,059.97	
22972	TRANSFER STATION	TRANSFER STATION	347165	112618 AP	02/21/2025	5-001-5-32-297	ACCT 158 BLG/GROUNDS STANDARD	61.00	
41	UNDERGROUN	UNDERGROUND VAULTS & STORAGE	347166	112619 AP	02/21/2025	5-001-5-19-214	100492 FILE RETRIEVAL CHARGES	46.98	
651	USIC HOLDINGS	USIC HOLDING INC	347168	112621 AP	02/21/2025	5-001-5-18-213	LVCOKS01 FIBER LOCATES	282.60	
2	WATER DEPT	WATER DEPT	347169	112622 AP	02/21/2025	5-001-5-32-392	WATER SVC JUSTICE CENTER	3,396.26	
2007	WIRENUTS	WIRENUTS	347170	112623 AP	02/21/2025	5-001-5-07-207	SHERIFF-SVC CALLS ANNEX/DETECT	581.75	
2007	WIRENUTS	WIRENUTS	347170	112623 AP	02/21/2025	5-001-5-07-207	SHERIFF-SVC CALLS ANNEX/DETECT	175.00	
							*** VENDOR 2007 TOTAL		756.75
							TOTAL FUND 001		44,901.22

7098	QUILL CORP	QUILL CORP	347156	112609 AP	02/21/2025	5-106-5-00-300	5645204 OFFICE SUPPLIES	129.52	
							TOTAL FUND 106		129.52

24545	CDW GOVERN	CDW GOVERNMENT INC	347132	112585 AP	02/21/2025	5-115-5-00-409	3773122 DESKTOP	1,289.33	
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START DATE: 02/15/2025 END DATE: 02/21/2025

TYPES OF CHECKS SELECTED: * ALL TYPES

			P.O.NUMBER	CHECK#						
516725	ENTERPRISE (ACH)	ENTERPRISE FM TRUST	347108	426	02/19/2025	5-115-5-00-434	FBN5246817 FEB LEASES		2,150.00	
							TOTAL FUND 115			3,439.33
702	IPRINT	MTS PARTNERS, INC	347145	112598 AP	02/21/2025	5-118-5-00-301	LEAV001 PRINTER MAINT KIT X5		1,445.00	
							TOTAL FUND 118			1,445.00
1831	USD 469 AFTER SCHOOL	USD 469 AFTER SCHOOL VILLAGE	347167	112620 AP	02/21/2025	5-121-5-00-208	2ND QTR STATE REIMB		3,750.00	
							TOTAL FUND 121			3,750.00
516725	ENTERPRISE (ACH)	ENTERPRISE FM TRUST	347108	426	02/19/2025	5-126-5-00-221	FBN5246817 FEB LEASES		14.77	
8416	IRON MOUNTAIN	IRON MOUNTAIN INC	347172	428	02/21/2025	5-126-5-00-225	S8009 JAN SHREDDING 601/502		18.25	
207	SUNFLOWER HEALING	KATHRYN KAY LUNA	347163	112616 AP	02/21/2025	5-126-5-00-705	DV CLASES FOR ADT COMM CORR		100.00	
207	SUNFLOWER HEALING	KATHRYN KAY LUNA	347163	112616 AP	02/21/2025	5-126-5-00-705	DV CLASES FOR ADT COMM CORR		150.00	
207	SUNFLOWER HEALING	KATHRYN KAY LUNA	347163	112616 AP	02/21/2025	5-126-5-00-705	DV CLASES FOR ADT COMM CORR		225.00	
207	SUNFLOWER HEALING	KATHRYN KAY LUNA	347163	112616 AP	02/21/2025	5-126-5-00-705	DV CLASES FOR ADT COMM CORR		25.00	
							*** VENDOR 207 TOTAL			500.00
							TOTAL FUND 126			533.02
2505	INTRINSIC INTERVENTI	INTRINSIC INTERVENTIONS	347144	112597 AP	02/21/2025	5-127-5-00-3	UA TESTING CUPS AND LAB COSTS		1,278.00	
2505	INTRINSIC INTERVENTI	INTRINSIC INTERVENTIONS	347144	112597 AP	02/21/2025	5-127-5-00-3	UA TESTING CUPS AND LAB COSTS		35.00	
2505	INTRINSIC INTERVENTI	INTRINSIC INTERVENTIONS	347144	112597 AP	02/21/2025	5-127-5-00-3	UA TESTING CUPS AND LAB COSTS		50.00	
							*** VENDOR 2505 TOTAL			1,363.00
							TOTAL FUND 127			1,363.00
2509	CENTRAL SALT, LLC	CENTRAL SALT, LLC	347133	112586 AP	02/21/2025	5-133-5-00-306	2-41 C00404 BULK DEICING SALT		1,531.48	
2509	CENTRAL SALT, LLC	CENTRAL SALT, LLC	347133	112586 AP	02/21/2025	5-133-5-00-306	2-41 C00404 BULK DEICING SALT		1,574.64	
2509	CENTRAL SALT, LLC	CENTRAL SALT, LLC	347133	112586 AP	02/21/2025	5-133-5-00-306	2-41 C00404 BULK DEICING SALT		1,548.40	
							*** VENDOR 2509 TOTAL			4,654.52
5637	CLEARWATER ENTERPRIS	CLEARWATER ENTERPRISES,LLC	347134	112587 AP	02/21/2025	5-133-5-00-304	2-49 20642-560001 GAS SVC CO S		1,181.66	
516725	ENTERPRISE (ACH)	ENTERPRISE FM TRUST	347108	426	02/19/2025	5-133-5-00-229	FBN5246817 FEB LEASES		14,991.86	
3621	HERITAGE-CRYSTAL CLE	HERITAGE-CRYSTAL CLEAN,LLC	347141	112594 AP	02/21/2025	5-133-5-00-310	2-42 74217 50/50 DIESEL, PREMI		701.96	
7258	L & R REFR	L & R REFRIGERATION SERVICE CO	347147	112600 AP	02/21/2025	5-133-5-00-207	2-43 SVC CALL ICE MACHINE AT C		803.25	
232	MHC KENWORTH	MHC KENWORTH-OLATHE	347150	112603 AP	02/21/2025	5-133-5-00-360	2-44 95988 RADIATOR, AIR FILTE		1,301.36	
232	MHC KENWORTH	MHC KENWORTH-OLATHE	347150	112603 AP	02/21/2025	5-133-5-00-360	2-44 95988 RADIATOR, AIR FILTE		163.26	
							*** VENDOR 232 TOTAL			1,464.62
196	OLSSON	OLSSON, INC	347152	112605 AP	02/21/2025	5-133-5-00-213	2-28 019-28310 PROF SVC TO 2.1		4,747.25	
418	PREMIER TRUCK	PENSKE COMMERCIAL VEHICLES US	347155	112608 AP	02/21/2025	5-133-5-00-360	2-45 8052255000 FITTINGS, SEAT		31.34	
418	PREMIER TRUCK	PENSKE COMMERCIAL VEHICLES US	347155	112608 AP	02/21/2025	5-133-5-00-360	2-45 8052255000 FITTINGS, SEAT		116.59	
418	PREMIER TRUCK	PENSKE COMMERCIAL VEHICLES US	347155	112608 AP	02/21/2025	5-133-5-00-360	2-45 8052255000 FITTINGS, SEAT		65.07	
418	PREMIER TRUCK	PENSKE COMMERCIAL VEHICLES US	347155	112608 AP	02/21/2025	5-133-5-00-360	2-45 8052255000 FITTINGS, SEAT		32.64	
418	PREMIER TRUCK	PENSKE COMMERCIAL VEHICLES US	347155	112608 AP	02/21/2025	5-133-5-00-360	2-45 8052255000 FITTINGS, SEAT		169.48	
418	PREMIER TRUCK	PENSKE COMMERCIAL VEHICLES US	347155	112608 AP	02/21/2025	5-133-5-00-360	2-45 8052255000 FITTINGS, SEAT		352.98	
418	PREMIER TRUCK	PENSKE COMMERCIAL VEHICLES US	347155	112608 AP	02/21/2025	5-133-5-00-360	2-45 8052255000 FITTINGS, SEAT		352.98	
418	PREMIER TRUCK	PENSKE COMMERCIAL VEHICLES US	347155	112608 AP	02/21/2025	5-133-5-00-360	2-45 8052255000 FITTINGS, SEAT		50.70	
418	PREMIER TRUCK	PENSKE COMMERCIAL VEHICLES US	347155	112608 AP	02/21/2025	5-133-5-00-360	2-45 8052255000 FITTINGS, SEAT		665.00-	
							*** VENDOR 418 TOTAL			506.78
1814	REGISTER OF DEEDS	LEAV CO REGISTER OF DEEDS	347159	112612 AP	02/21/2025	5-133-5-00-204	2-32 LVSU RECORDING FEE FOR SU		288.00	
632	RWD 8	RURAL WATER DIST NO 8	347161	112614 AP	02/21/2025	5-133-5-00-214	2-40 WATER METERS AT CO SHOP		85.62	
632	RWD 8	RURAL WATER DIST NO 8	347161	112614 AP	02/21/2025	5-133-5-00-214	2-40 WATER METERS AT CO SHOP		303.40	
							*** VENDOR 632 TOTAL			389.02
22972	TRANSFER STATION	TRANSFER STATION	347165	112618 AP	02/21/2025	5-133-5-00-214	2-34 ACCT 656 ROLL OFF, CONST/		264.00	
22972	TRANSFER STATION	TRANSFER STATION	347165	112618 AP	02/21/2025	5-133-5-00-214	2-34 ACCT 656 ROLL OFF, CONST/		195.00	

warrants by vendor

TYPES OF CHECKS SELECTED: * ALL TYPES

		P.O.NUMBER	CHECK#							
								*** VENDOR	22972 TOTAL	459.00
								TOTAL FUND 133		30,187.92
516725	ENTERPRISE (ACH)	ENTERPRISE FM TRUST	347108	426	02/19/2025	5-136-5-00-221	FBN5246817 FEB LEASES		39.77	
8416	IRON MOUNTAIN	IRON MOUNTAIN INC	347172	428	02/21/2025	5-136-5-00-203	S8009 JAN SHREDDING 601/502		6.08	
8416	IRON MOUNTAIN	IRON MOUNTAIN INC	347172	428	02/21/2025	5-136-5-00-223	S8009 JAN SHREDDING 601/502		6.08	
8416	IRON MOUNTAIN	IRON MOUNTAIN INC	347172	428	02/21/2025	5-136-5-00-243	S8009 JAN SHREDDING 601/502		6.08	
								*** VENDOR	8416 TOTAL	18.24
								TOTAL FUND 136		58.01
2588	FOLEY EQUIPMENT	FOLEY EQUIPMENT	347138	112591 AP	02/21/2025	5-137-5-00-320	2-7 016993 ELEMENT ASSEMBLIES		45.68	
27474	HEAVYQUIP	HEAVYQUIP	347140	112593 AP	02/21/2025	5-137-5-00-320	2-8 084730-C GRADER BLADES LES		1,580.00	
27474	HEAVYQUIP	HEAVYQUIP	347140	112593 AP	02/21/2025	5-137-5-00-320	2-8 084730-C GRADER BLADES LES		1,530.00	
27474	HEAVYQUIP	HEAVYQUIP	347140	112593 AP	02/21/2025	5-137-5-00-320	2-8 084730-C GRADER BLADES LES		810.00-	
								*** VENDOR	27474 TOTAL	2,300.00
								TOTAL FUND 137		2,345.68
2621	CAFE	TERRY BOOKER	347131	112584 AP	02/21/2025	5-145-5-00-256	MEALS RESERVED 2/1 - 2/7		14,761.50	
516725	ENTERPRISE (ACH)	ENTERPRISE FM TRUST	347108	426	02/19/2025	5-145-5-00-230	FBN5246817 FEB LEASES		18,000.90	
8416	IRON MOUNTAIN	IRON MOUNTAIN INC	347172	428	02/21/2025	5-145-5-00-208	RSSW3:JAN PICKUP - CO ON AGING		55.95	
								TOTAL FUND 145		32,818.35
8416	IRON MOUNTAIN	IRON MOUNTAIN INC	347172	428	02/21/2025	5-146-5-00-218	RSSW3		68.14	
8416	IRON MOUNTAIN	IRON MOUNTAIN INC	347172	428	02/21/2025	5-146-5-00-218	RSSW3		14.09	
8416	IRON MOUNTAIN	IRON MOUNTAIN INC	347172	428	02/21/2025	5-146-5-00-218	RSSW3		64.62	
								*** VENDOR	8416 TOTAL	146.85
								TOTAL FUND 146		146.85
516725	ENTERPRISE (ACH)	ENTERPRISE FM TRUST	347108	426	02/19/2025	5-153-5-00-401	FBN5246817 FEB LEASES		739.99	
								TOTAL FUND 153		739.99
516725	ENTERPRISE (ACH)	ENTERPRISE FM TRUST	347108	426	02/19/2025	5-160-5-00-215	FBN5246817 FEB LEASES		1,149.88	
22605	HINCKLEY S	HINCKLEY SPRINGS	347142	112595 AP	02/21/2025	5-160-5-00-263	586990012811238 DRINKING WATER		324.25	
8466	KDHE PERMITS	KDHE BUREAU OF WATERH & ENVIRO	347146	112599 AP	02/21/2025	5-160-5-00-263	STORMWATER PERMIT G-MO11-0003		60.00	
7258	L & R REFR	L & R REFRIGERATION SERVICE CO	347147	112600 AP	02/21/2025	5-160-5-00-208	REFRIGERANT RECOVERY 77 UNITS		545.00	
9271	LANSING CI	CITY OF LANSING	347148	112601 AP	02/21/2025	5-160-5-00-210	SOLID WASTE SEWER SERVICE		27.90	
17209	REDDI SERV	REDDI SERVICES	347157	112610 AP	02/21/2025	5-160-5-00-263	FEB SEPTIC - SOLID WASTE TRANS		375.00	
458	ROAD & BRIDGE	LEAV CO PUBLIC WORKS	347160	112613 AP	02/21/2025	5-160-5-00-213	SOLID WASTE FLEET MAINT, FUEL/		210.13	
458	ROAD & BRIDGE	LEAV CO PUBLIC WORKS	347160	112613 AP	02/21/2025	5-160-5-00-304	SOLID WASTE FLEET MAINT, FUEL/		194.98	
								*** VENDOR	458 TOTAL	405.11
								TOTAL FUND 160		2,887.14
2777	ALFRED BENESCH & CO	ALFRED BENESCH & CO	347128	10289 AP	02/20/2025	5-172-5-00-301	ARPA276 3.1 MHS22005.01 TO 1.2		9,421.76	
								TOTAL FUND 172		9,421.76
1867	REDWOOD TOXICOLOGY	REDWOOD TOXICOLOGY LABORATORY	347158	112611 AP	02/21/2025	5-196-5-00-201	112368 DRUG TESTING PANELS & E		708.33	
1867	REDWOOD TOXICOLOGY	REDWOOD TOXICOLOGY LABORATORY	347158	112611 AP	02/21/2025	5-196-5-00-201	112368 CONFIRMATION TESTS		547.27	
								*** VENDOR	1867 TOTAL	1,255.60
								TOTAL FUND 196		1,255.60
2059	MIDWEST OFFICE TECH	MIDWEST OFFICE TECHNOLOGY INC	347151	112604 AP	02/21/2025	5-198-5-18-301	LC02_K COPIER CONTRACT EOC/EMP		94.50	
								TOTAL FUND 198		94.50

TYPES OF CHECKS SELECTED: * ALL TYPES

			P.O.NUMBER	CHECK#						
3998	DREXEL TEC	DREXEL TECHNOLOGIES INC	347136	112589 AP	02/21/2025	5-220-5-11-400	2-3 28984 LANS/SPECS BR K-19 R		154.00	
119	FINNEY & TURNIPSEED	FINNEY & TURNIPSEED TRANSPORTA	347137	112590 AP	02/21/2025	5-220-5-11-400	2-1 BR K-19 BASIC SVC - DESIGN		18,200.00	
119	FINNEY & TURNIPSEED	FINNEY & TURNIPSEED TRANSPORTA	347137	112590 AP	02/21/2025	5-220-5-12-400	2-2 BR ST-26 CONST INSP FINAL		10,850.00	
							*** VENDOR	119 TOTAL		29,050.00
							TOTAL FUND 220			29,204.00
760	AETNA VOL	AETNA LIFE INSURANCE COMPANY	347129	112582 AP	02/21/2025	5-510-2-00-958	A5905-0001 FEBRUARY VOLUNTARY		2,043.72	
760	AETNA VOL	AETNA LIFE INSURANCE COMPANY	347129	112582 AP	02/21/2025	5-510-2-00-958	A5905-0001 FEBRUARY VOLUNTARY		3,331.75	
760	AETNA VOL	AETNA LIFE INSURANCE COMPANY	347129	112582 AP	02/21/2025	5-510-2-00-958	A5905-0001 FEBRUARY VOLUNTARY		2,004.28	
							*** VENDOR	760 TOTAL		7,379.75
268	GEN DIGITAL-LIFELOCK	GEN DIGITAL, INC.	347139	112592 AP	02/21/2025	5-510-2-00-941	1247233 FEB LIFELOCK PREMIUMS		2,144.64	
							TOTAL FUND 510			9,524.39
							TOTAL ALL CHECKS			174,245.28

TYPES OF CHECKS SELECTED: * ALL TYPES

FUND SUMMARY

001	GENERAL	44,901.22
106	OPIOID SETTLEMENT	129.52
115	EQUIPMENT RESERVE	3,439.33
118	TREASURER TECH FUND	1,445.00
121	JUVENILE JUSTICE AUTHORITY	3,750.00
126	COMM CORR ADULT	533.02
127	COMM CORR ADULT NON GRANT	1,363.00
133	ROAD & BRIDGE	30,187.92
136	COMM CORR JUVENILE	58.01
137	LOCAL SERVICE ROAD & BRIDGE	2,345.68
145	COUNCIL ON AGING	32,818.35
146	COUNTY TREASURER SPECIAL	146.85
153	PUBLIC WORKS,EQUIP.RESERVE FUND	739.99
160	SOLID WASTE MANAGEMENT	2,887.14
172	AMERICAN RECOVERY PLAN	9,421.76
196	DRUG TEST & SUPERVISION FEES	1,255.60
198	SPECIAL GRANTS	94.50
220	CAP IMPR: RD & BRIDGE	29,204.00
510	PAYROLL CLEARING	9,524.39
	TOTAL ALL FUNDS	174,245.28

CONSENT AGENDA 2-26-2025
CHECKS 02/15 - 2/21

Leavenworth County Request for Board Action

Date: February 6, 2025

To: Board of County Commissioners

Cc: Mark Loughry; Bill Noll; John Jacobson

From: Misty Brown

Department Head Approval: N/A

Additional Reviews as needed:

Budget Review **Administrator Review** **Legal Review**

Action Requested: Conduct a rehearing of the proposed island annexation and make a determination as to whether the annexation proposed by the City of Tonganoxie, Kansas, embodied by Resolution 02-24-01, will hinder the proper growth and development of the area. This determination is required under K.S.A. 12-520c(a)(3).

Recommendation: It is recommended that the Board rehear the matter and find that the proposed island annexation hinders the proper growth and development of the area due to the clear and substantial manifest injury to affected properties and the community caused by the uncertainty and adverse impact of the proposed annexation related to road access, maintenance and the responsibility for the public roads that surround the proposed annexation area.

Analysis: This matter comes back before the Board of County Commissioners for rehearing pursuant to an order issued by the Court on January 10, 2025. The timeline of events are as follows:

- The City initiated a proposed annexation of a part of the area eventually sought to be annexed by adopting City Resolution 10-23-03.
- The Board found that the annexation would hinder the proper growth and development of the area and denied the annexation on November 8, 2023.
- The City adopted Ordinance No. 1516 on November 20, 2023 which purported to annex the subject area, and the County challenged the validity of the ordinance as the ordinance was not brought before the County for consideration as required by statute.
- The City then adopted Resolution No. 01-24-01 on January 2, 2024 and sought County review of the proposed annexation.
- On January 31, 2024, the County considered Resolution No. 01-24-01 and found the proposed annexation would hinder the proper growth and development of the area.
- On February 5, 2024, the City adopted Resolution No. 02-24-01 seeking to annex the area.
- On April 3, 2024, the Board considered Resolution No. 02-24-01 but continued the matter to May 1, 2024 for discussion of a new road maintenance agreement to address concerns pertaining to the proposed annexation.
- On May 1, 2024, upon request, the Board continued consideration of the matter to May 15, 2024.
- On May 15, 2024, the Board continued the matter to June 12, 2024.
- On June 12, 2024, the Board considered Resolution No. 02-24-01 and found that the annexation would hinder the proper growth and development of the area due to unresolved concerns related to access, maintenance, and financial responsibilities for the roadways surrounding the area.

- The City appealed the matter, and a hearing was conducted in District Court on December 18, 2024. The Court found that Ordinance No. 1516 was valid and enforceable but remanded the matter back to the Board for rehearing.

Alternatives: (1) Make the finding that the proposed annexation will not hinder the proper growth and development of the area with a 2/3 majority vote; or (2) make the finding that the proposed annexation will hinder the proper growth and development of the area with a majority vote.

Budgetary Impact: Cannot be determined at this time due to the issues discussed above.

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Total Amount Requested: N/A

Additional Attachments: (1) Copy of City Resolution No. 02-24-01; (2) Memorandum submitted by John Jacobson; (3) a Memorandum submitted by Bill Noll; and (4) a map of the proposed annexation.

CERTIFICATE

I hereby certify that the foregoing resolution is a true and correct certified copy of Resolution 02-24-01 and that said resolution was approved on February 5, 2024 by the governing body of the City of Tonganoxie, Kansas.



Daniel Porter, Acting City Clerk

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RESOLUTION NO. 02-24-01

THIRD RESOLUTION REQUESTING THE BOARD OF COUNTY COMMISSIONERS OF LEAVENWORTH COUNTY, KANSAS TO MAKE A FINDING THAT ANNEXATION OF CERTAIN REAL PROPERTY NOT ADJOINING THE PRIMARY BOUNDARY OF THE CITY OF TONGANOXIE, KANSAS WILL NOT HINDER OR PREVENT THE PROPER GROWTH AND DEVELOPMENT OF THE AREA OR OF ANY OTHER INCORPORATED CITY LOCATED WITHIN LEAVENWORTH COUNTY, KANSAS, PURSUANT TO K.S.A. 12-520c.

WHEREAS, Robbins Acquisitions, Inc., a Kansas corporation ("RAI"), owns approximately 67.8 acres of land, part of which adjoins the southwestern city limits of the City of Tonganoxie, Kansas (the "City"), within the area generally bounded to the west by Chieftain Road (U.S. 24/40), to the north by Kansas Avenue, to the east by 222nd Street, and to the south by Honey Creek Road (County Road 1), as legally described on Exhibit A attached hereto and incorporated herein (the "RAI Land");

WHEREAS, Everygy Kansas Central, Inc., a Kansas corporation ("EKCI"), owns approximately 14.2 acres of land, as legally described on Exhibit A attached hereto and incorporated herein (the "EKCI Land", and collectively with the RAI Land, the "Land"), which EKCI Land adjoins the RAI Land;

WHEREAS, on March 30, 2023, RAI filed with the City Clerk a written Petition and Consent to Annexation (the "Initial Petition") for the EKCI Land, which Initial Petition indicated that RAI and EKCI had entered into an Option to Purchase Real Estate for the EKCI Land;

WHEREAS, on October 16, 2023, the City's Governing Body adopted Resolution No. 10-23-03 (the "First Resolution") requesting the Board of County Commissioners of Leavenworth County, Kansas (the "BOCC") to make certain findings required by K.S.A. 12-520c(a)(3) because the EKCI Land is located approximately 20 feet southwest of the City's corporate limits, and does not adjoin the City's boundary line;

WHEREAS, on October 17, 2023, the City Clerk filed a certified copy of the First Resolution with the BOCC;

WHEREAS, on November 8, 2023, the BOCC considered the First Resolution and a report prepared by County staff, and thereafter found and determined that the proposed annexation by the City of solely the EKCI Land would hinder or prevent the proper growth and development of the area because it would not fully annex into the City the road right of way of 222nd Street, would hinder the extension of public utilities to the area, and would not create a natural and logical boundary for the City, and the BOCC recommended that the proper growth and development of the area would best be served by the annexation of additional area to include the full road rights-of-way now maintained by the County for those roads adjoining the area;

WHEREAS, on November 14, 2023, RAI conveyed the EKCI Land to EKCI;

WHEREAS, on November 15, 2023, RAI filed with the City Clerk a written Petition and Consent to Annexation (the "RAI Petition") for the RAI Land, a copy of which RAI Petition is attached hereto as **Exhibit B** and incorporated herein;

WHEREAS, on November 17, 2023, EKCI filed with the City Clerk a written Petition and Consent to Annexation (the "EKCI Petition", and collectively with the RAI Petition, the "Amended Petitions") for the EKCI Land, a copy of which EKCI Petition is attached hereto as **Exhibit B** and incorporated herein;

WHEREAS, the Amended Petitions include the additional area that the BOCC recommended for annexation to best serve the proper growth and development of the area;

WHEREAS, on November 20, 2023, the City's Governing Body passed Ordinance No. 1516 to annex the Land pursuant to K.S.A. 12-520(a)(7), and the western half of the 222nd Street right-of-way along the area where the eastern half of 222nd Street is already within the City's corporate limits pursuant to K.S.A. 12-520(e);

WHEREAS, on November 29, 2023, a summary of Ordinance No. 1516 was published in the *Tonganoxie Mirror* pursuant to K.S.A. 12-3007;

WHEREAS, on December 1, 2023, the City Clerk sent certified copies of Ordinance No. 1516 to the County Clerk, Register of Deeds, BOCC, County Administrator and County Counselor pursuant to K.S.A. 12-522;

WHEREAS, thereafter, the BOCC and/or County staff: (i) questioned whether the City properly annexed the Land pursuant to K.S.A. 12-520(a)(7) because the Land adjoins other land that was annexed by the City pursuant to K.S.A. 12-520c, and K.S.A. 12-520c(b) states that "[n]o land adjoining any land annexed by any city under the provisions of this section shall be deemed to be adjoining the city for the purpose of annexation under any other act or section of this act until the adjoining land or the land annexed under this section shall adjoin the remainder of the city by reason of the annexation of the intervening territory"; and (ii) indicated that the BOCC would not recognize the annexation and directed County staff to take no action that will validate the annexation to avoid any potential future tax, election, zoning and law enforcement issues;

WHEREAS, the Land includes the additional area that the BOCC recommended for annexation, but for the avoidance of doubt, the City's Governing Body adopted Resolution No. 01-24-01 (the "Second Resolution") on January 2, 2024 to request the BOCC make the findings required by K.S.A. 12-520c(a)(3);

WHEREAS, on January 3, 2024, the City Clerk filed a certified copy of the Second Resolution with the BOCC, and the City Attorney also hand-delivered a certified copy of the Second Resolution to the BOCC;

WHEREAS, on January 31, 2024, the BOCC considered the Second Resolution and a report prepared by County staff, and thereafter found and determined that the annexation would hinder or prevent the proper growth and development of the area because of an apparent gap in the legal description that would exclude the western half of 222nd

Street right-of-way along the area where the eastern half of 222nd Street is already within the City's corporate limits; and

WHEREAS, the City's Governing Body has deemed it advisable to pass this third Resolution to clarify the annexation area and again request the BOCC to make the findings required by K.S.A. 12-520c(a)(3).

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF TONGANOXIE, KANSAS:

Section 1. The Governing Body has deemed it advisable to grant the Amended Petitions for annexation of the Land, along with certain road right-of-way, all as legally described on **Exhibit C** attached hereto and incorporated herein, and in accordance with the following findings:

(a) The Land is located within the same county as the City, and the owners of the Land filed petitions requesting the City to annex the Land (K.S.A. 12-520c(a)(1)-(2)).

(b) "As a guide in determining the advisability of such annexation," K.S.A. 12-520a(e) sets forth the following factors:

(i) Extent to which any of the area is land devoted to agricultural use – the Leavenworth County Appraiser classifies the RAI Land as agricultural, and the EKCI Land as utilities. The RAI Land is currently vacant and undeveloped, and the City is not aware of any pending development plans. The EKCI Land is currently vacant and undeveloped as well, but EKCI intends to construct an electrical substation to improve electric service in the southern portion of Leavenworth County. The County's Comprehensive Plan identifies the proposed future land use/zoning of the Land as Planned Mixed Use (MXD).¹

(ii) Area of platted land relative to unplatted land – only the northern parcel of the RAI Land (approximately 51 acres) is unplatted. The

¹ Leavenworth County Comprehensive Plan pp.10-12, 75-76, 89 (Figure 5.2), available at <https://files.leavenworthcounty.gov/Department/Planning%20&%20Zoning/Document%20Center/Comprehensive%20Plan%20Project/LVCO%20COMPREHENSIVE%20PLAN.pdf>. The County's Comprehensive Plan describes Mixed Use as follows:

The Mixed Use land use category includes existing and proposed areas for development retail, service, office, and industrial uses. Mixed Use is primarily designated along existing major corridors, including US 24/40 between Tonganoxie and Basehor, and as a way to introduce higher density development in areas of natural expansion for Basehor and Lansing. Mixed Use offers flexibility in density and land use. This category should provide for the daily needs of residents and visitors. Nodal development is an important consideration within this category; key interchanges and intersections within this category should be more densely developed. Given this land use category's proximity to major roadways, special consideration should be given to building design, access, parking, and landscaping, while minimizing any negative impacts on adjacent residential uses.

Id. at p.75.

remaining parcels of the RAI Land and the EKCI Land are currently platted. See legal descriptions on **Exhibit A** attached hereto.

(iii) Topography, natural boundaries, storm and sanitary sewers, drainage basins, transportation links or any other physical characteristics which may be an indication of the existence or absence of common interest of the city and the area proposed to be annexed – the Land is located west of the Tonganoxie Business Park ("TBP"), across 222nd Street. The City provides water and sanitary sewer utility services to the TBP, so these utilities are stubbed directly across the street from the Land. There are transportation links that connect the Land and the City, including: (A) U.S. 24/40, which bounds the Land to the west and runs through the City, east-west where U.S. 24/40 is also known as State Avenue, north-south where U.S. 24/40 is also known as West Street, and then northeast-southwest where U.S. 24/40 is also known as Chieftain Road; and (B) 222nd Street, which bounds the Land to the east and runs north-south from U.S. 24/40 (where U.S. 24/40 is also known as West Street) to I-70. As further evidence of the existence of a common interest of the City and the Land, the City and the County entered into Interlocal Agreements dated May 18, 2009 for (X) comprehensive and coordinated land use planning along certain portions of County Road 1; and (Y) City contribution of \$1,500,000 to County Road 1 improvements.

(iv) Extent and age of residential development in the area to be annexed and adjacent land within the city's boundaries – there is no existing residential development on the Land, but there is an existing residence on one parcel that adjoins the Land (which is not part of this annexation). There are residences on parcels across Chieftain Road (U.S. 24/40) to the west of the Land, and across 222nd Street to the southeast of the Land. The TBP is across 222nd Street to the east of the Land.

(v) Present population in the area to be annexed and the projected population growth during the next five years in the area proposed to be annexed – the Land currently has no population, but the Land presents opportunities for growth and development of the City due to its location and economic development activities within the TBP across 222nd Street to the east of the Land.

(vi) Extent of business, commercial and industrial development in the area – the Land is located west of the TBP, across 222nd Street. Within the TBP, the Unilock landscape design and paver business opened in 2018, the new Hill's Pet Nutrition facility opened in the fall of 2023, and a new DSM Nutritional Products facility is currently under construction and anticipated to open by the end of 2025.

(vii) Present cost, methods and adequacy of governmental services and regulatory controls in the area – as indicated above, City water

and sanitary sewer services are stubbed directly across 222nd Street from the Land, and EKCI intends to construct an electrical substation on the EKCI Land. The City has adequate governmental services and regulatory controls in the area.

(viii) Proposed cost, extent and the necessity of governmental services to be provided by the city proposing annexation and the plan and schedule to extend such services – as indicated above, City water and sanitary sewer services are stubbed directly across 222nd Street from the Land, and EKCI intends to construct an electrical substation on the EKCI Land. Any cost to the City to extend governmental services to the Land would be minimal.

(ix) Tax impact upon property in the city and the area – because the majority of the Land is classified for agricultural use, other than the EKCI Land which is classified for utilities, tax revenue available to the City will be minimal. Tax revenue is subject to change if the Land is rezoned and developed.

(x) Extent to which the residents of the area are directly or indirectly dependent upon the city for governmental services and for social, economic, employment, cultural and recreational opportunities and resources – as indicated above, there are currently no residents on the Land.

(xi) Effect of the proposed annexation on the city and other adjacent areas, including, but not limited to, other cities, sewer and water districts, improvement districts, townships or industrial districts and, subject to the provisions of K.S.A. 12-521a, and amendments thereto, fire districts – the Land is not included within any sewer or water district, improvement district, industrial district, or fire district. Other than the City, there are no townships or other cities near the Land. Annexation of the Land will improve electric service to the City and the southern portion of the County by way of the electrical substation proposed by EKCI.

(xii) Existing petitions for incorporation of the area as a new city or for the creation of a special district – there are no existing petitions for incorporation of the Land as a new city or special district.

(xiii) Likelihood of significant growth in the area and in adjacent areas during the next five years – development within the TBP could spur additional growth and development in surrounding areas, including the Land.

(xiv) Effect of annexation upon the utilities providing services to the area and the ability of those utilities to provide those services shown in the detailed plan – pursuant to K.S.A. 12-520b(c), the City is not required to develop a detailed plan for extension of utility service because the owners

of the Land submitted petitions to the City requesting annexation. As indicated above, however, City water and sanitary sewer services are stubbed directly across 222nd Street from the Land, and EKCI intends to construct an electrical substation on the EKCI Land. Annexation will improve utility service to the Land, and development of the intended electrical substation will improve electrical utility service to the southern portion of Leavenworth County.

(xv) Economic impact on the area – annexation will improve utility service to the Land, and EKCI's development of its intended electrical substation will improve electrical utility service to the southern portion of Leavenworth County. As noted above, development within the TBP could spur additional growth and development in surrounding areas, including the Land.

(xvi) Wasteful duplication of services – the City is not aware of any potential wasteful duplication of services as the Land is currently vacant and undeveloped.

Section 2. The Governing Body, having deemed it advisable to annex the Land, hereby respectfully requests the BOCC to find and determine that such annexation will not hinder or prevent the proper growth and development of the area or that of any other incorporated city located within the County, pursuant to K.S.A. 12-520c(a)(3). The Governing Body further respectfully requests the BOCC to make the requested findings within 30 days following receipt of a certified copy of this Resolution.

Section 3. The City Clerk is hereby directed to file a certified copy of this Resolution with the BOCC.

Section 4. The City Manager and other officials and representatives of the City, including the City Attorney, are hereby further authorized and directed to take such actions and to execute any other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.

Section 5. This Resolution shall be effective upon adoption by the Governing Body.

[Remainder of page intentionally left blank; signature page follows.]

ADOPTED BY THE GOVERNING BODY OF THE CITY OF TONGANOXIE,
KANSAS, AND APPROVED BY THE MAYOR ON FEBRUARY 5, 2024.

SEAL



David Frese, Mayor

ATTEST:

Daniel Porter, Acting City Clerk

EXHIBIT A

Legal Description – Land*

RAI Land

Lots 1 and 4, Harman Farms Replat, a replat of Lots 6, 7, and 8, Harman Farms Subdivision, Leavenworth County, Kansas.

and

All that part of the North Half of Section 20, Township 11 South, Range 21 East of the 6th P.M. in Leavenworth County, Kansas, lying South and East of the East right-of-way of U.S. Highway 24-40, less any part thereof taken or used for road purposes.

EKCI Land

Lot 3, Harman Farms Replat, a replat of Lots 6, 7, and 8, Harman Farms Subdivision, Leavenworth County, Kansas.

**These legal descriptions are from the deeds that vest title in each property owner.*

EXHIBIT B

RAI Petition and EKCI Petition

[Attached on following pages.]

**PETITION AND CONSENT TO ANNEXATION
INTO THE CITY OF
TONGANOXIE, KANSAS**

To: The Governing Body of the City of Tonganoxie, Kansas

The undersigned owners of record of the following described tract of real property hereby petition the Governing Body of the City of Tonganoxie, Kansas (the "City") to annex such land to the City pursuant to the laws of the State of Kansas. The land to be annexed is legally described in Attachment A, which is attached to this petition and incorporated by reference as if fully set forth herein.

The undersigned further warrants and guarantees that they are the only owners of record of the tract of property described in Attachment A.

Property Owner of Record: Robbins Acquisitions Inc.
495 Navajo Ln W. Lake Quivira, KS 66217
Address of Owner: _____

Property Owner signature: [Signature]
(If property is owned by married couple, both must sign. If corporate or partnership entity holds title, please note authority to execute petition.)

STATE OF KANSAS)
LEAVENWORTH COUNTY)

BE IT REMEMBERED, that on this 15 day of November,
2023, before me, the undersigned, a Notary Public in and for the County and State
aforesaid, came Benjamin Robbins, who are/is personally known to me to be the
same person(s) who executed the above Petition, and such person(s) duly
acknowledged the execution of the same to be their free and voluntary act and deed.

[Signature]
Notary Public



9-16-24
My Commission Expires

**S20, T11, R21E, ACRES 51.01, PT OF THE NE1/4, LYING E OF CHEIFTAIN RD Deed Book/Page 09 1/2310 09
1/1207 0652/0010 0652/0008 0652/0006 0654/0004 0650/1663 0637/0082 0598/1212 0546/0547**

HARMAN FARMS REPLAT, S20, T11, R21E, Lot 4, ACRES 10.6

HARMAN FARMS REPLAT, S20, T11, R21E, Lot 1, ACRES 6.23

**PETITION AND CONSENT TO ANNEXATION
INTO THE CITY OF
TONGANOXIE, KANSAS**

To: The Governing Body of the City of Tonganoxie, Kansas

The undersigned owners of record of the following described tract of real property hereby petition the Governing Body of the City of Tonganoxie, Kansas (the "City") to annex such land to the City pursuant to the laws of the State of Kansas. The land to be annexed is legally described in Attachment A, which is attached to this petition and incorporated by reference as if fully set forth herein.

The undersigned further warrants and guarantees that they are the only owners of record of the tract of property described in Attachment A.

Property Owner of Record: Evergy Kansas Central, Inc.

Address of Owner: 818 S Kansas Ave, Topeka, KS 66612

Property Owner signature: *Jessica Kock*
(If property is owned by married couple, both must sign. If corporate or partnership entity holds title, please note authority to execute petition.)

STATE OF KANSAS)
LEAVENWORTH COUNTY)

BE IT REMEMBERED, that on this 17th day of November,
2023, before me, the undersigned, a Notary Public in and for the County and State
aforesaid, came Jessica Kock, who are/is personally known to me to be the
same person(s) who executed the above Petition, and such person(s) duly
acknowledged the execution of the same to be their free and voluntary act and deed.



Sarah Gould

Petition And Consent To Annexation Into The City Of Tonganoxie, Kansas

Attachment A

Lot 3, Harman Farms Replat, a replat of Lots 6, 7, and 8, Harman Farms Subdivision, Leavenworth County, Kansas



EXHIBIT C

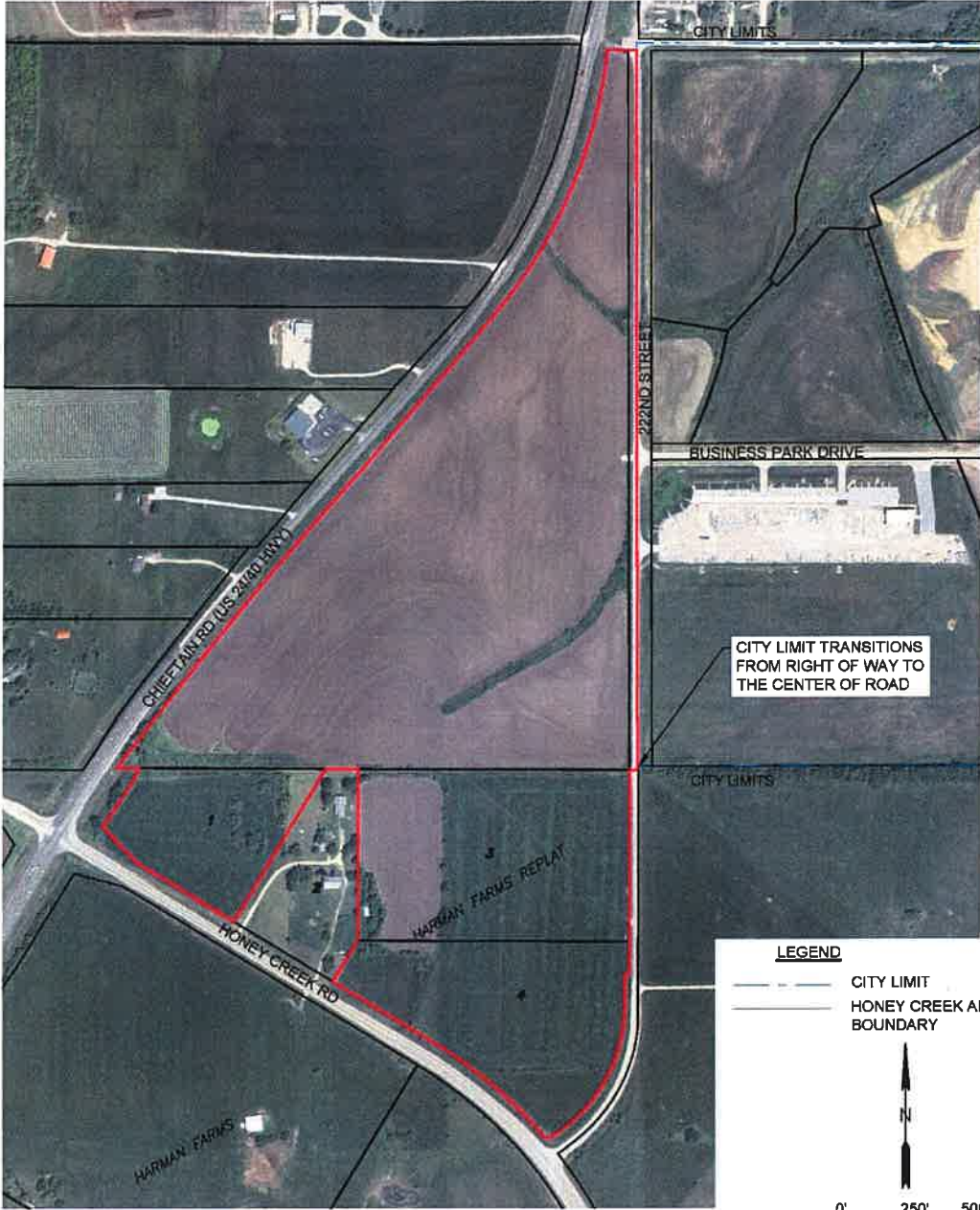
Legal Description – Annexation Area


Lots 1, 3 and 4, Harman Farms Replat, a replat of Lots 6, 7, and 8, Harman Farms Subdivision, Leavenworth County, Kansas.

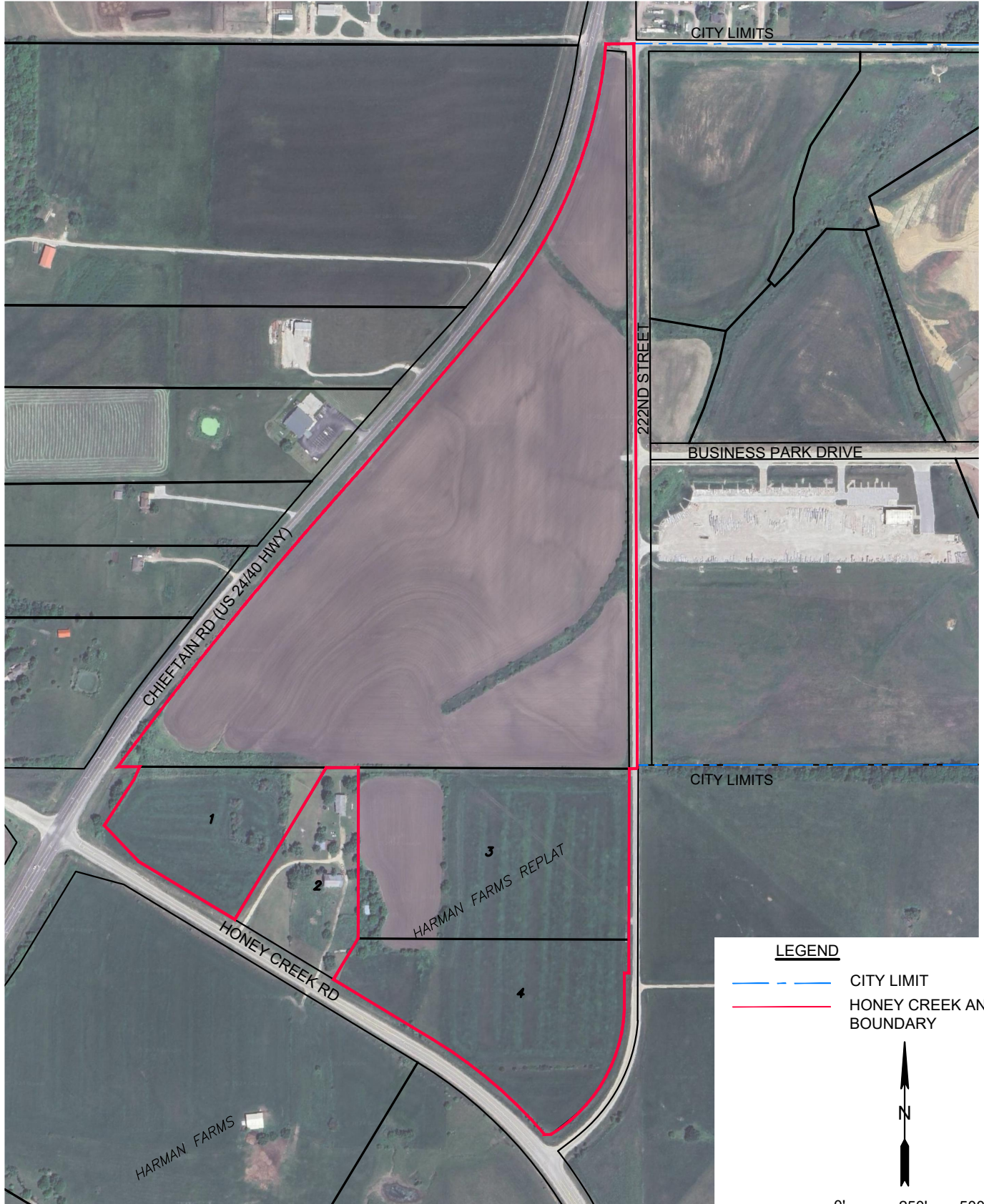
and

All that part of the North Half of Section 20, Township 11 South, Range 21 East of the 6th P.M. in Leavenworth County, Kansas, lying South and East of the East right-of-way of U.S. Highway 24-40, less any part thereof taken or used for road purposes except for the adjacent right-of-way to the centerline of 222nd Street along the eastern boundary of this tract for a north-south distance of approximately 2,644 feet.

[See map attached on following page.]



	CITY OF TONGANOXIE, KS	
	COUNTY	PROJECT NO: 24-1001L
	LEAVENWORTH	DATE: 03/01/2024



CITY OF TONGANOXIE, KS



COUNTY
LEAVENWORTH

PROJECT NO: 24-1001L
DATE: 04/09/2024

MEMO

To: Board of County Commissioners
From: Bill Noll, Public Works Director
Date: February 6, 2025
Re: Proposed Island Annexation

This proposed island annexation leaves the adjoining roadway in the county. The property owners of the annexed area and the adjoining areas will be damaged should the annexation occur in its present form due to the undetermined proper course of action to remedy problems surrounding the entrances, offsite conditions, regulatory requirements, and future upkeep of the roadway adjoining the island annexation area.

- Safety of the roadway condition has not been established for the potential usage on the sites. The boundary roadway will remain in the County, but businesses and commercial customers often require a higher level of service beyond what can be reasonably provided by a county maintenance department. This includes snow and ice removal during wintery conditions. The lack of emergency access and response preparedness will be a factor and may also impact the insurance rating of the future development.
- This annexation leaves all financial responsibilities for the roadway with the County though the developing property will be within the City's boundaries. Leavenworth County and the City of Tonganoxie do not have uniform design standards. Leavenworth County allows for open ditches and asphalt roadways without curb or sidewalk. Tonganoxie has indicated that the City will require underground storm water, curb and gutter streets, sidewalks, and possibly lighting. These different design standards have significant construction cost differences, and utilizing different standards within close proximity to each other will create additional cost and environmental impacts that will be borne by the landowners.
- The roadway around the island annexation is the connecting link between unincorporated areas still in Leavenworth County that remain residential and agricultural and the KDOT and Turnpike networks. Accessing these homes past the City of Tonganoxie's commercial park is crucial to their property's value. When the roadway falls into disrepair from increased and heavy usage, the property's value will be impacted.
- Property owner compliance with sets of regulations that differ between Leavenworth County and the City of Tonganoxie will burden property owners within the annexation area. Municipalities typically require road maintenance agreements (RMA) as part of development approvals to ensure roads meet local standards. In this case, the county has requirements for offsite engineering assessments and subsequent road improvement requirements for businesses that are different than the City of Tonganoxie. Entrance spacing and construction requirements differ between the city and the county. Leavenworth County cannot offer any assurance that their current requirements will not change with each election cycle. Without an RMA in place, a developer/owner has no assurance a moratorium could not be directed for commercial access to any/all corridors in the county. This would effectively stop any planned development by the owners.

- Approved uses by the city that include heavy commercial trucks and semis decreases the longevity of the useful life of the roadway. If the replacement and upkeep costs are not determined, the city or the county may find that the road needs replaced to support the long-term sustainability of a City approved business but County funds may not be available to complete the desired work. If planning efforts are not made in advance for upkeep and maintenance, the roadway will fall into unsafe conditions that impedes the owner's future uses.
- Overall, an RMA ensures that roads serving the proposed annexation area remain functional, safe, and financially sustainable, benefiting all stakeholders. A RMA between Leavenworth County and the City of Tonganoxie is crucial for proper growth and development of the area being reviewed for annexation, and without said document the owner's will face unknown damages and liabilities. Due to the variable nature of elected bodies, the quantifiable amount of damage is always fluid and the result of future board action until an agreement is reached and sets the standard operating procedure for the area in question.



COUNTY OF LEAVENWORTH

Planning & Zoning

300 Walnut, Suite 212

Leavenworth, Kansas 66048-2815

(913) 684-0465

TO: Board of County Commissioners

FROM: John Jacobson, Director

DATE: February 4, 2025

RE: Tonganoxie Island Annexation Orderly Growth Impacts

The Leavenworth County Board of County Commissioners have been asked to determine if proposed annexation will hinder or prevent the proper growth and development of the area. The following are areas of concern that would hinder the proper growth and development if the island annexation occurs in the currently proposed configuration:

- 1) The boundary of 2 of the parcels on 222nd street and the parcels on Honey Creek Road exclude contiguous right of way. This implies that site access permitting would fall to the county with land use being determined by Tonganoxie. Property owners could be unable to obtain land use and access from one entity which would be burdensome and impact the ability of the parcel to be developed in accordance with the anticipated land use.
- 2) The county access management policy, depending on the proposed use, would likely require a traffic study and potentially geometric improvements within the county right of way and outside of the jurisdiction of the city. This limits the ability of Tonganoxie to extend its public services to area of annexation. Additionally, there are substantial differences in technical standards between the county and the city of Tonganoxie. Property owners would be burdened by attempting to comply with conflicting regulations which would impede or restrict site access and subsequently, development of the area.
- 3) A single jurisdiction having authority to establish construction standards and govern the access of parcels is a key component of development. The county has proposed a road maintenance agreement to address these concerns faced by the landowners if the annexation were to proceed as requested by the city. An interlocal agreement or RMA is a tool that has been utilized for similar annexation challenges in multiple communities in Leavenworth County with similar jurisdictional challenges.

Please let me know if you have additional questions.

Sincerely,

John Jacobson
Director of Planning and Zoning
Leavenworth County

Leavenworth County Request for Board Action

Date: February 20, 2025

To: Board of County Commissioners

Cc: Mark Loughry

From: Misty Brown, County Counselor

Department Head Approval:

Additional Reviews as needed:

Budget Review **Administrator Review** **Legal Review**

Action Requested: Authorize the County Counselor's office to process claims and expenditures on behalf of Fire District No. 1, in compliance with the County's Procurement Policy.

Recommendation: Authorize the payment of claims and expenditures, with the necessary supporting documentation, including invoices, on behalf of Fire District No. 1, in compliance with the County Procurement Policy.

Analysis: The Board of County Commissioners became the governing body of Fire District No. 1 on January 1, 2025, and there are a number of expenditures and claims associated with Fire District No. 1 that require payment. The claims and invoices were submitted on or after December 31, 2024 which precluded the Leavenworth County Fire District #1 Board of Trustees from processing payments before the County assumed control of Fire District No. 1. Funds from Fire District No. 1 will be used to pay the claims and expenditures in accordance with the County's Procurement Policy.

Alternatives: Table, Deny or Approve

Budgetary Impact:

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Total Amount Requested:

Additional Attachments:

Leavenworth County Request for Board Action

Date: February 26th, 2024
To: Board of County Commissioners
From: Community Corrections

Department Head Approval: Jamie VanHouten, Director

Additional Reviews as needed:

Budget Review **Administrator Review** **Legal Review**

Action Requested: Approve application for FY26 Juvenile Comprehensive Plan

Recommendation: Approve applications for KDOC Juvenile Grant Funds.

Analysis: The grant we are requesting approval for is our annual comprehensive plan that covers the cost of Juvenile Intensive Supervision Probation, Case Management, and Juvenile Intake and Assessment Services.

Alternatives: N/A

Budgetary Impact:

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Total Amount Requested: N/A

Additional Attachments: Completed Application



LVCO FY26 Juvenile Comp Plan Grant

Prepared by Leavenworth County Community Corrections
for Kansas Department of Corrections FY 2026 Juvenile Comprehensive Plan Grant

Primary Contact: Jamie VanHouten

Opportunity Details

Opportunity Information

Title

FY 2026 Juvenile Comprehensive Plan Grant

Description

Pursuant to KSA 75-7038, the Kansas Department of Corrections (KDOC) is seeking applications for funding the development, implementation, operation, and improvement of juvenile community correctional services. Funding under this award will serve to support local community corrections agencies and service providers in promoting public safety, holding juveniles accountable for their behavior, and improving their ability to live more productively and responsibly in their community.

Awarding Agency Name

Kansas Department of Corrections

Agency Contact Name

Tara Newell

Agency Contact Phone

(785) 211-3611

Agency Contact Email

tara.newell@ks.gov

Manager

Tara Newell

Opportunity Posted Date

12/1/2024

Funding Opportunity Number

J-FY2026-CP

Public Link

<https://www.gotomygrants.com/Public/Opportunities/Details/2669d520-20d8-45fe-8e6e-440eb41478d0>

Is Published

Yes

Funding Information

Funding Sources

State

Funding Source Description

Funds for this opportunity are appropriated by the Kansas State Legislature and distributed by the Kansas Department of Corrections.

Planning Allocations can be found below in the the Additional Information section.

Funding Restrictions

These funds may not be co-mingled with funds from other state or federal agencies or local funds. Refer to the KDOC Financial Rules, Guidelines, and Reporting Instructions for other funding restrictions.

Award Information

Award Period

07/01/2025 - 06/30/2026

Indirect Cost Description

Indirect costs include supplies, utilities, office equipment rental, desktop computers, and cell phones.

Restrictions on Indirect Costs

Yes

Citation Governing Indirect Cost Restriction

KDOC Financial Rules and Guidelines

Submission Information

Submission Window

12/01/2024 1:00 AM - 03/15/2025 5:00 PM

Submission Timeline Additional Information

No applications will be accepted after the Submission Close Date.

Other Submission Requirements

To facilitate the review process, it is imperative that all funding requests submitted are complete, accurate, and include the required signatory approvals. The Board of County Commissioners or Governing Authority for the applicant/administrative county must review and approve the application prior to submission to KDOC. Incomplete applications will not be considered for funding unless or until all deficiencies have been corrected to KDOC's satisfaction.

Question Submission Information

Question Submission Additional Information

For questions or assistance with the requirements of this funding opportunity, the Community Corrections Program Director should contact their KDOC Regional Contact.

Technical Assistance Session

Technical Assistance Session

Yes

Session Date and Time

12/13/2024 3:35 PM

Conference Info / Registration Link

AC/Directors Meeting: <https://kdoc.zoom.us/j/88035964503?pwd=hQI7oY7fCNKLotUODRsznEOwwz1zQO.1>

Eligibility Information

Eligible Applicants

- County Governments

Additional Eligibility Information

Any county or group of cooperating counties operating a community correctional services program is eligible to apply for Community Corrections Act funding. However, pursuant to KSA 75-7043, no county or group of cooperating counties shall be qualified to receive grant funding unless and until the comprehensive plan for such county or group of cooperating counties is approved by the Secretary of Corrections. Additionally, in order to remain eligible for Juvenile Justice Act funding, a county or group of cooperating counties shall substantially comply with the operating standards established by the Secretary of Corrections.

Additional Information

Additional Information URL

<https://sokansas.sharepoint.com/:b:/s/KDOC-CommunityCorrections/Ed2kX0kdpAVKmedYtyQ0vokB9fKoBgi3FsMJm7D7e8SOOQ?e=fSHFms>

Additional Information URL Description

FY 2026 Planning Allocations-Juvenile. Agency's should prepare a budget based on their anticipated expenditures.

Award Administration Information

State Award Notices

Award notifications will be made to the Board of County Commissioners of the applicant/administrative county or the Governing Authority Chairperson on or before July 1, 2025.

Awards will be based on the criteria specified in KSA 75-7053 and will be awarded to the Board of County Commissioners or Governing Authority for the applicant county. If the applicant is a group of cooperating counties, then funding will be awarded to the administrative county identified in the group of cooperating counties' Inter-Local Agreement.

Reporting

Award recipients will be required to complete and submit quarterly financial and outcome reports in accordance with the following timelines:

Q1 (Jul-Aug-Sep) Due on/before: 10/31/2025

Q2 (Oct-Nov-Dec) Due on/before: 01/31/2026

Q3 (Jan-Feb-Mar) Due on/before: 04/30/2026

Q4 (Apr-May-Jun) Due on/before: 07/31/2026

New to the FY 2026 Juvenile Comprehensive Plan Grant, all quarterly financial and outcome reports and signatures will be submitted through SharePoint.



Project Information

Application Information

Application Name

LVCO FY26 Juvenile Comp Plan Grant

Award Requested

\$530,843.59

Total Award Budget

\$530,843.59

Primary Contact Information

Name

Jamie VanHouten

Email Address

jvanhouten@leavenworthcounty.gov

Address

520 S 2nd Street
Leavenworth, Kansas 66048

Phone Number

(913) 684-0768

Project Description

Agency Profile - Juvenile

Agency Leadership

Does agency leadership include an Executive/Administrative Director? This question is not intended to capture information regarding the County Administrator but rather a secondary level of leadership within the agency.

- Yes
 No

Executive/Administrative Director Name

Jamie VanHouten

Executive/Administrative Director Address Line 1

520 S. 2nd Street

Executive/Administrative Director Address Line 2

Executive/Administrative Director City

Leavenworth

Executive/Administrative Director State

KS

Executive/Administrative Director Zip Code

66048

Executive/Administrative Director Phone Number

9136840768

Executive/Administrative Director Email Address

jvanhouten@leavenworthcounty.gov

Which governing authority has direct oversight of the community corrections agency, to include hiring/firing of staff?

- Board of County Commissioners (BOCC)
 Governing Board

For multi-county agencies, please provide contact information for the host/administrative county BOCC Chairperson.

BOCC Chairperson Name

Mike Smith

BOCC Chairperson Address Line 1

300 Walnut Street

BOCC Chairperson Address Line 2

BOCC Chairperson City

Leavenworth

BOCC Chairperson State

KS

BOCC Chairperson Zip Code

66048

BOCC Chairperson Phone Number

9136840417



BOCC Chairperson Email Address
msmith@leavenworthcounty.gov

Agency Locations

Main Office

Main Office Address Line 1
520 S 2nd Street

Main Office Address Line 2

Main Office City
Leavenworth

Main Office State
KS

Main Office Zip Code
66048

Does your agency operate any satellite offices?

- Yes
- No

Organizational Chart

Attach a copy of your agency's organizational chart. The chart should contain staff names and titles.
FY26 LV Org Chart.docx

Governing/Corrections Advisory Board

Is this a joint board with the Adult Corrections Advisory Board?

- Yes
- No

Governing/Corrections Advisory Board Chairperson Name
Mike Smith

Governing/Corrections Advisory Board Chairperson Address Line 1
300 Walnut Street

Governing/Corrections Advisory Board Chairperson Address Line 2

Governing/Corrections Advisory Board Chairperson City
Leavenworth

Governing/Corrections Advisory Board Chairperson State
KS

Governing/Corrections Advisory Board Chairperson Zip Code
66048

Governing/Corrections Advisory Board Chairperson Email Address
msmith@leavenworthcounty.gov

Governing/Corrections Advisory Board Chairperson Phone Number
9136840417

Governing/Corrections Advisory Board, FY 2026 Members - Instructions: Provide all the requested information for each advisory/governing board member who will serve during the current fiscal year. KSA 75-7044 governs advisory board membership, qualifications, and appointment provisions. Below, each representation entity has been established to include the four other options. Each member should be identified by completing their Name, Appointing Entity, Job Title, Gender, and Ethnic Minority. In the Ethnicity Minority column, enter the most accurate options listed for the member.

	Name	Appointed By	Job Title	Gender	Ethnicity Minority: (American Indian or Alaska Native , Asian, Black or African American, Hispanic or Latino, Other (must identify) , Two or more races, or White)
Law Enforcement Representing Member:	Joshua Patzwald	Statute-Sheriff's Office	Captain	Male	White
Prosecution Representing Member:	Sarah Ikena	Statute-Prosecutor	Assistant County Attorney	Female	White
Judiciary Representing Member:	Not Appointed	Statute-Judiciary	N/A	N/A	N/A
Education Representing Member:	Sherry Reeves	BOCC	Assistant Superintendent	Female	White
Court Services Representing Member:	Not Appointed	Statute-Judiciary	N/A	N/A	N/A
Community Mental Health Representing Member:	Stevie Durkin	BOCC	Executive Director, TGC	Male	White
Board of County Commissioners Representing Member:	Felicia Yoakam	BOCC	Princippal	Female	White
Board of County Commissioners Representing Member:	Aimee Bateman	BOCC	Attorney/Owner	Female	White
Board of County Commissioners Representing Member:	Willie Williams	BOCC	CSO II	Male	Black
Board of County Commissioners Representing Member:	Mike Smith	BOCC	Commissioner	Male	White
Board of County Commissioners Representing Member:	Mike Stieben	BOCC	Commissioner	Male	White

	Name	Appointed By	Job Title	Gender	Ethnicity Minority: (American Indian or Alaska Native , Asian, Black or African American, Hispanic or Latino, Other (must identify) , Two or more races, or White)
Board of County Commissioners Representing Member:					
City/County Representing Member:	Kelly Meyer	LV City	CASA	Female	White
City/County Representing Member:	Stephen Walker	LV City	Minister	Male	Black
City/County Representing Member:	William Stephens	LV City	BIB, Re-entry	Male	White
Juvenile Defense Representing Member:	Not Appointed	Statute-Judiciary	N/A	N/A	N/A
Other Representing Member:	Dan Nicodemus	Statute-Police Dept.	Deputy Chief of Police	Male	White
Other Representing Member:					
Other Representing Member:					
Other Representing Member:					

Delinquency Prevention Programs

This section focuses on Delinquency Prevention services. Agencies that utilize prevention funding should state the need and goal of the program(s) in FY 2026.

Did your agency receive a Delinquency Prevention allocation?

- Yes
 No

Will your agency utilize the allocation to fund prevention services?

- Yes
 No

Describe the method used to identify what prevention programming is needed in the community. This information should include how the agency identifies what population(s) to target when looking for programming as well as, how the programs intended purpose (Antisocial behavior, Family Relationship, School Attendance, or Substance Abuse) is identified.

The Lansing After School Village for Older Youth has been receiving delinquency prevention program grants to improve school attendance (and success in school) since the delinquency prevention programming funding began. They have received \$12,500 annually for over a decade. The program continues to demonstrate positive outcomes pertaining to juvenile prevention for youth who participate. The program was originally identified as a need due to the lack of after school educational interventions to assist with youth who would otherwise be unsupervised after school and have the potential to become an at-risk youth. These youth would also not have an opportunity to make up schoolwork or receive assistance with homework in Lansing without this program. It is the only program of its kind in the county.

Utilize FY 2026 Juvenile Delinquency Prevention Program Request to provide details for each program for which funding is being requested. A separate form must be completed and uploaded for each program.

FY 2026 Juvenile Delinquency Prevention Program Request.xlsx

Attach funding request 1 here.

FY26 Delinquency Prevention Program Request.xlsx

Attach funding request 2 here.

Attach funding request 3 here.

Attach funding request 4 here.

Attach funding request 5 here.

Program Goal Statement

State the factors the agency will use to identify if the prevention service programs used in FY 2026 are successfully affecting the population.

The factors measured are GPA at the time of admittance, GPA at the completion of the program, attendance, and office referrals (to identify improvements in behavior).

Identify the total of youth projected to successfully complete the program(s) in FY 2026.

40

Juvenile Intake and Assessment System (JIAS)

The intent of this section is to identify if the agency operates an intake and assessment program and describe community partners. The last full fiscal year's data should be used to identify the program participation rate.

FY 2024 Outcomes

What entity is responsible for operating JIAS in the applicant's judicial district? For this question, Sub-Contracted Agency is defined as a private entity that is paid, through a contractual agreement, to provide Intake Services.

- Community Supervision Agency
- Sub-Contracted Agency
- Both

How many intakes were conducted in FY 2024?

189

How many youth who completed an intake in FY 2024 were referred for services?

97%

JIAS Current Practice and Programming

Do you have law enforcement agencies in your judicial district that do not utilize JIAS? (i.e., municipal police departments or county sheriffs)

- Yes
- No

JIAS Notice to Appear (NTA) Process

Is law enforcement in the agency's judicial district utilizing the Notice to Appear (NTA) process pursuant to KSA 38-2330?

- Yes
- No

Does your agency serve a multi-county district?

- Yes
- No

Are all counties utilizing the NTA process?

- Yes
- No

List the names of counties not utilizing the NTA process?

N/A

Are all the law enforcement agencies utilizing the NTA process?

- Yes
- No

List the names of law enforcement agencies not utilizing the NTA process.

N/A

What barriers or challenges are preventing law enforcement from utilizing the NTA process?

N/A

JIAS Programming

Does your juvenile intake provide an expanded operation or service?

- Yes
- No

Identify the expanded operation or service. Select any that apply.

- Case Management
- Substance Abuse Testing
- Cognitive-Based Programs
- Electronic Monitoring
- Attendant Care
- Other

If other was selected for expanded operation or service, define.

YJRC cog-based programs.

Racial/Ethnic Disparities (R/ED) (formerly Disproportionate Minority Contact)

Describe any efforts made to identify and reduce racial, ethnic, geographic, and other biases that may exist within the following programs.

Currently, we are not tracking RED in-house, and we rely on Brock's reports. However, for geographic concerns, JIAS is able to partner with LEO to provide on-site JIAS NTA services at each local police station if transportation barriers arise. All Community Corrections JIAS staff completed the Implicit Bias training and a Trauma-Informed Approaches training as well. As always, we remain open to feedback in regard to any additional efforts we may need to take, to further reduce potential disparities within our program.

Describe how the agency will measure reduction in racial and ethnic disparities particularly for this population.

N/A- we rely on DOC data reported to us every 3 years.

Juvenile Intensive Supervised Probation (JISP) and Case Management (CM)

The intent of this section is to identify the completion rates represented in the last full fiscal year's data. Review the FY 2024 Juveniles ISP Case Closure along with the definitions. Use this information to answer the questions below regarding your agencies FY 2024 Outcomes.

FY 2024 Outcomes

Juveniles ISP Case Closure

Closure definitions used to determine successful versus unsuccessful discharges from probation.

Successful – at the time of discharge, the youth has no pending offenses, or no pending revocation, and is engaging with programming, treatment, and requirements set forth in the supervision plan.

Unsuccessful – at the time of discharge, the youth have pending offenses, or pending revocation, or has not engaged with programming, treatment, and requirements set forth in the supervision plan.

Utilize the FY 2024 Juveniles ISP Case Closure Chart to answer the following information.

Juvenile-Number of CC Files Closed by Agency and Termination Reason (FY2024).pdf

What was your agency's rate for successful probation completions in FY 2024? Response should be expressed as a percentage. The rate must be entered in decimal format (e.g., 75% is entered as .75).

61.90%

What is your agency's target rate for successful probation completions in FY 2026? The rate must be entered in decimal format (e.g., 75% is entered as .75)

75.00%

What factors attributed to the percent of success?

Participation in cognitive education/intervention programs, Completing program hours, Parental engagement, Socioeconomic status/resources, Transportation, Household functioning, Pro-social support network, Lower ACEs, Environmental protective factors, Drug-free households, residential stability, etc.

What was a common driver causing the unsuccessful percentage?

Parental addiction, parental criminogenic thinking, lack of parental engagement/familial support, generational mental health issues, transportation barriers, poverty, residential instability, poor family/household dynamics, lack of community resources, etc.

Of the successful probation completions in FY 2024, how many discharged early due to earned discharge credit?

9

How many youth completing probation during FY 2024 met program hours in accordance with their YLS risk level per Standard CSS-04-103?

9

Group and Individual Programming

Utilize the Agency Programming table below to identify programs information for both existing and new groups. Only programs offered through the JISP budgeted fund should be listed below.

Intermediate Intervention Program (IIP)

The intent of this section is to identify the entity responsible for operating IIP. Then, using the last full fiscal year's data, identify the program participation rate.

FY 2024 Outcomes

Pursuant to KSA 38-2346, what entity is responsible for operating IIP in the agency's judicial district?

- Juvenile Intake and Assessment (JIAS)
- Community Supervision Agency
- Court Services
- Judicial District does not meet the statutory requirements of KSA 38-2346

Upload the most recent copy of the district's signed IIP agreement that has been submitted to KDOC.
does not exist image.png

If your agency serves a multi-county district, are all counties participating in the IIP program?

- Yes
- No

List the counties that are not participating in the IIP program.

Leavenworth County is not operating IIP at this time.

Review the attached FY 2024 Completion Data for Districts Accepting Grad. Sanctions Funds for IIP to answer the following information.

FY24 IIP Completion Rates.pdf

What does the FY 2024 Completion Data state the agency's rate for successful IIP completions is in FY 2024? Response should be expressed as a percentage. The rate must be entered in decimal format (e.g., 75% is entered as .75).

Describe the successes/accomplishments of the IIP program to date.

N/A

Did the rate for successful IIP completions meet the agency's target goal for FY 2024 by increasing success by 2%?

- Yes
- No

Identify the number of youth whose IIP was extended.

Of those youth whose IIP was extended, how many were extended for evidence-based program completion?

Of those youth whose IIP was extended, how many were extended due to non-substantial compliance?

Racial/Ethnic Disparities (R/ED) (formerly Disproportionate Minority Contact)

Utilize FY 2024 Juvenile IIP Completion Rates to provide a breakdown of IIP cases by gender, race, and ethnicity, if data is available.

FY24 Juvenile IIP Data.xlsx

Upload the completed FY 24 Juvenile IIP Data

Considering the data provided and other IIP collected locally, does your data support the statement, "Diversion are offered to minority youth at the same rate as non-minority youth". If so, describe.

Leavenworth County is not operating IIP at this time.

Programmatic Changes

The intent of this is to discuss any significant changes that have occurred in the agency and/or community that positively or negatively impacted your successful implementation of the FY 2025 comprehensive plan.

Has the agency experienced significant changes, either positive or negative, which have directly impacted your program for FY 2025 (e.g., new, or discontinued program services, staff turnover, policy or procedure changes, new or discontinued community services)?*

- Yes
- No

If changes were not addressed in FY 2025, will the agency address them in FY 2026?

- Yes
- No

Fiscal Year 2026 Plan

In this section agencies should use this form to identify critical needs that impact the entire agency as well understand what information will need to be collected and reported during the year.

Organizational Needs

This section is available to applicants who desire to address critical needs that impact the entire agency. Examples might include plans to relocate office space, a need for additional space to deliver more on-site services or an agency-wide training initiative that would provide a means for staff/caseload specialization.

Does your agency have any organizational needs, excluding staffing levels or wages, that will be addressed.

- Yes
 No

Data Monitoring- Delinquency Prevention Programs

On a quarterly basis agency's offering Delinquency Prevention programming will be responsible for monitoring the following information during the year.

For each funded population (Primary, Secondary, Tertiary) the agencies will identify the following information:

- Percentage of new referrals vs. new youth accepted into the program.
- Percentage of new youth accepted into the program vs. new referrals that match the target population.
- Percentage of youth that successfully completed the program vs. all youth that exited the program.
- Percentage of youth that successfully completed the program vs. the total number of youths who participated in the program.
- Percentage of youth/families that are satisfied with the program vs. those that filled out surveys.

Regarding all populations the agencies will need to identify:

- Number of program participants who have exited the program, both successfully and unsuccessfully.
- Number of program participants who have successfully exited the program completing the program requirements.
- Percentage of youth that successfully completed the program vs. all youth that exited the program in FY24.
- Percentage of youth, from FY26, who maintained the behavioral change 6 months after successful completion vs. youth that successfully completed the program.
- Percentage of youth, from FY25, who maintained the behavioral change 12 months after successful completion vs. all youth that exited the program.
- Percentage of youth, from FY25, who maintained the behavioral change 12 months after successful completion vs. youth that successfully completed the program:
- Describe progress made per quarter toward meeting the projected number of youths to be served for the year.
- Describe progress made on this projection for this period attributed to.
- Identify if the program is on target to successfully meet the projected number of youths to be served for the year.
- Note any modifications made to the program during this quarter that may impact the projected number of youths to be served for the year.
- Explain any significant changes the program has experienced in referrals or referral agencies.
- How many participants were served this quarter that reside outside the program geographic area.
- Note any challenges and successes the program experienced during the quarter.
- Identify the age, race, and ethnicity of each youth.

A document to collect this information will be provided in the agency SharePoint folder. A link to your agency SharePoint folder will be provided after submission of the grant application.

Data Monitoring- Juvenile Intake and Assessment System

On a quarterly basis agency's offering an JIAS will be responsible for monitoring the following information during the year.

- Total number of NTA's served by law enforcement to youth that were not complied with.
- Total number of intake events entered in Athena this past quarter.
- Total number of intake events entered in Athena that included criminal offense.
- Total number of intake events entered in Athena that included either JO criteria or CINC criteria.
- Total number of intake events entered in Athena that included referrals for services?
- Total number of intake events with youth ages 12 to 17 during the last quarter.
- Total number of youth ages 12 to 17 that had a MAYSI-2 completed during the last quarter.
- Total number of intake events entered in Athena that included a completed KDAI.
- Total number of KDAI's completed where the placement decision was not followed as recommended (i.e., resulting in an Override).
- Total number of intake events entered in Athena involving a Juvenile Individual (i.e., where youth had criminal charges, but could also include both CINC and Juvenile Individual category)
- Total number of intake events entered in Athena involving a Status Offender (i.e., where youth had a Status Offence but could also include CINC criteria)?
- Total number of intake events entered in Athena involving a Child in Need of Care (CINC)? (i.e., would not include criminal charges or status offences)?

A document to collect this information will be provided in the agency SharePoint folder. A link to your agency SharePoint folder will be provided after submission of the grant application.

Agency Case Plan-Juvenile Intensive Supervised Probation and Case Management

For FY 2026, the Agency Case Plan will be created outside of the Comprehensive Plan. It will still be important that the Agency Case Plan utilize the data identified from the FY 2024 Outcomes, recent Agency Program Review feedback, as well as the closing status of the Agency FY 2025 goals to help identify gaps. Once identified, the gaps should be prioritized to help agencies determine the plan. When completing the required plan, a minimum of three principles will need to be identified for the JISP population in the upcoming fiscal year. Agencies may choose from any of the eight principles to develop their goals. Additional goals that are separate from the eight principles can be used for the JISP or other population programming if desired, once the minimum requirement of three principles has been met.

Agencies will utilize the attached Agency Case Plan to state their goals and objectives. The plan is due August 15, 2025. No additional signatures are needed for this document. An accompanying signatory approval page is only required for the Year-End report.

Additionally, the submitting of Quarterly and Year-End Outcome Reports will be done through SharePoint. A link to your agency SharePoint folder will be provided after submission of the grant application.

Agency Case Plan

Agency Case Plan for JISP.docx

Data Monitoring- Intermediate Intervention Program

On a quarterly basis agency's offering an IIP will be responsible for monitoring the following information during the year.

- Number of new participants referrals
- Number of new participants accepted
- Number of participants carrying over from prior quarter
- Total number of participants for quarter
- Number of participants who exited successfully
- Number of participants of exited unsuccessfully

- Number of MDT referrals
- Number of participants who had any LEO contact, new charges, etc. 6 months after completion
- Number of participants who had any LEO contact, new charges, etc. 12 months after completion
- Number of participants referred to cognitive behavioral programming
- Number of participants receiving cognitive behavioral programming carried over from prior quarter
- Total number of participants receiving cognitive behavioral programming
- For those judicial districts not in compliance with K.S.A. 38-2346 a plan of action will be required, identifying the plan to come into compliance with during FY2026.

A document to collect this information will be provided in the agency SharePoint folder. A link to your agency SharePoint folder will be provided after submission of the grant application.

Fiscal and Budget Considerations and Instructions

In this section the applicant must complete all needed information on this form. Below is the agencies allocation, it should be noted this is subject to the Governor's approved budget. Also, attached below a Budget Documentation with overall general budget information. Agencies should read and understand the KDOC Financial Rules and Guidelines, attached below. Failure to adhere to all budget instructions will result in applications being returned for corrective action. This may delay final award decisions, notifications, and payments. Budget and the management of fiscal records will not be completed in Amplifund for FY 2026. Below is an attached workbook for agencies to submit their budgets for approvals. The submitted budget must match the allocation.

Host/Administrative County

Does your agency operate as a single or multi-county entity?

- Single
 Multi-County

Host/Administrative County Financial Officer Name

Fran Keppler

Host/Administrative County Financial Officer Address Line 1

300 Walnut Street

Host/Administrative County Financial Officer Address Line 2

Suite 106

Host/Administrative County Financial Officer City

Leavenworth

Host/Administrative County Financial Officer State

KS

Host/Administrative County Financial Officer Zip Code

66048

Host/Administrative County Financial Officer Phone Number

9136840421

Host/Administrative County Financial Officer Email Address

fkeppler@leavenworthcounty.gov

Planning Allocation

FY 2026 Planning Allocations-Juvenile Spreadsheet

FY26 Juvenile Planning Allocation.pdf

Using the above allocation, agency's should prepare a budget based on their anticipated expenditures. Use the below attached file titled: FY26 ADULT & JUVENILE Budget Workbook.

Budget Information and Document

Budget Documentation, attached is the general budget information.

Budget Instructions.pdf

Budget Workbook, attached is the master budget workbook. In this workbook, there are sheets for both Adult and

Juvenile Information. Only use the sheets that are applicable. It is also important to note the budget amount must match the allocation.

FY26 ADULT & JUVENILE Budget Workbook.xlsx

Upload the completed budget here.

Agency Fees Chart

Use the below chart to identify FY 2026 agency/client fees. If the agency does not assess fees, indicate N/A.

	Fee Amount	Frequency (how often assesses)	Additional information if needed.
Supervision Fee	0	N/A	
Courtesy Transfer Fee	0	N/A	
Drug Screenings Fee	0	N/A	
Drug Screening Confirmation	\$25	As needed, fees are returned if it was a false positive.	
Electronic Monitoring Device Fee	0	N/A	
Alcohol Monitoring Device	0	N/A	
Other			
Other			
Other			

Required Minimum Budget Allocation

A minimum budget amount of \$500.00 is required of each Administrative County to assist Court Services in the implementation of client incentives, which is one element of Graduated Responses enacted by Senate Bill 367. This is current practice in some JISP and CM programs and is encouraged of all programs.

This item should be budgeted under Category: Client Incentives using the Line-Item Descriptor: Client Incentives - Court Services

Payout Funds

Payout Funds Line Item(s):

Costs should only be budgeted for these line items if local policy allows for existence of such a fund. If the agency wishes to budget this as a line item in FY 2026, documentation of local policy must be submitted, approval of the BOCC or Governing Authority, and rationale for determining the amount budgeted.

Is your agency budgeting for payout funds?

- Yes
- No

Non-KDOC Funding Information

Does your agency receive assistance from the county or counties within your judicial district?

- Yes
- No

Instructions for documenting county assistance.

Single county agencies: Include the following items when detailing what assistance is provided to the agency.

- **Type of Assistance (Allocation or In-Kind)**
- **Assistance amount, expressed in whole dollars**
- **Description/purpose of assistance**
- **If contribution has been confirmed by the county or it is a pending request.**

Multi-county agencies: In addition to the four bullet points above, include the name of the county.

Example of documenting county assistance: Allocation - \$20,000 - Rent - Confirmed

Document the county assistance your agency receives.

FY26 Leavenworth County Funding:

- Allocation - \$153,447.84 - Personnel Services - Pending
- Allocation - \$64,755 - Personnel Benefits - Pending
- Allocation - \$140,000.00 - Juvenile Housing Contract - Pending
- Allocation - \$12,300 - Stipend for JIAS on-call - Pending
- Allocation - \$20,175.60 - JIAS on-call overtime - Pending

Has or will your agency request funding from other sources (e.g., federal grants, private foundations grants, etc.) for FY 2026?

- Yes
- No

Sign Here

The individual responsible for creating the budget is the individual who should enter their name below.

By entering my name below, I declare that I have reviewed the budget instructions provided by KDOC and have adhered to these instructions as I developed my budget as part of the application process.

J. VanHouten



Signatory Approval

Utilize FY 2026 Juvenile Signature Page to obtain the required grant application signatory approvals.

FY 2026 Signature Page, Juvenile Comprehensive Plan.docx

Attach the signed copy of FY 2026 Juvenile Signature Page here. Be sure to attach all pages of the form, including the additional signature BOCC signature pages, if they are applicable for your agency.



Leavenworth County Request for Board Action

Date: February 26th, 2024
To: Board of County Commissioners
From: Community Corrections

Department Head Approval: Jamie VanHouten, Director

Additional Reviews as needed:

Budget Review **Administrator Review** **Legal Review**

Action Requested: Approve application for FY26 Adult Comprehensive Plan

Recommendation: Approve applications for KDOC Adult Grant Funds.

Analysis: The grant we are requesting approval for is our annual comprehensive plan that covers the cost of Adult Intensive Supervision Probation.

Alternatives: N/A

Budgetary Impact:

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Total Amount Requested: N/A

Additional Attachments: Completed Application



LVCO FY26 Adult Comp Plan Grant

Prepared by Leavenworth County Community Corrections
for Kansas Department of Corrections FY 2026 Adult Comprehensive Plan Grant

Primary Contact: Jamie VanHouten

Opportunity Details

Opportunity Information

Title
FY 2026 Adult Comprehensive Plan Grant

Description
Pursuant to KSA 75-5291 and KSA 75-52,112, the Kansas Department of Corrections (KDOC) is seeking applications for funding the development, implementation, operation, and improvement of community correctional services that address the criminogenic and behavioral health needs of adult felony offenders. Funding obtained under this award will serve to support local community corrections agencies in increasing public safety, reducing the risk of probationers on community corrections supervision, and increasing the percentage of probationers successfully completing community corrections supervision.

Awarding Agency Name
Kansas Department of Corrections

Manager
Tara Newell

Opportunity Posted Date
12/1/2024

Public Link
<https://www.gotomygrants.com/Public/Opportunities/Details/c05550f5-03e7-4735-b31a-6abb0e898b77>

Funding Information

Funding Sources
State

Funding Source Description
Funds for this opportunity are appropriated by the Kansas State Legislature and distributed by the Kansas Department of Corrections.

Funding Restrictions
These funds may not be co-mingled with funds from other state or federal agencies or local funds. Refer to the KDOC Financial Rules, Guidelines and Reporting Instructions for other funding restrictions.

Award Information

Award Period
07/01/2025 - 06/30/2026

Indirect Costs Allowed
Yes

Indirect Cost Description
Indirect costs include supplies, utilities, office equipment rental, desktop computers, and cell phones.

Restrictions on Indirect Costs
Yes

Citation Governing Indirect Cost Restriction
KDOC Financial Rules and Guidelines

Submission Information

Submission Window
12/01/2024 1:00 AM - 03/15/2025 11:59 PM

Submission Timeline Type
One Time

Submission Timeline Additional Information
No applications will be accepted after the Submission Close Date.

Other Submission Requirements
To facilitate the review process, it is imperative that all funding requests submitted are complete, accurate, and include the required signatory approvals. The Board of County Commissioners or Governing Authority for the applicant/administrative county must review and approve the application prior to submission to KDOC. Incomplete applications will not be considered for funding unless or until all deficiencies have been corrected to KDOC's satisfaction.

Question Submission Information

Question Submission Additional Information
For questions or assistance with the requirements of this funding opportunity, the Community Corrections Program Director should contact KDOC Director of Grants or their assigned KDOC Regional Contact.

Attachments

Technical Assistance Session

Technical Assistance Session
Yes

Session Date and Time
12/13/2024 3:35 PM

Conference Info / Registration Link
AC/Directors Meeting: <https://kdoc.zoom.us/j/88035964503?pwd=hQI7oY7fCNKLotUODRsznEOwwz1zQO.1>

Eligibility Information

Eligible Applicants



- County Governments

Additional Eligibility Information

Any county or group of cooperating counties operating a community correctional services program is eligible to apply for Community Corrections Act funding. However, pursuant to KSA 75-5296, no county or group of cooperating counties shall be qualified to receive grant funding unless and until the comprehensive plan for such county or group of cooperating counties is approved by the Secretary of Corrections. Additionally, in order to remain eligible for Community Corrections Act funding, a county or group of cooperating counties shall substantially comply with the operating standards established by the Secretary of Corrections.

Award Administration Information

State Award Notices

Award notifications will be made on or before July 1, 2025.

Awards will be based on the criteria specified in KSA 75-52,111 and 75-52,112 and will be awarded to the Board of County Commissioners or Governing Authority for the applicant county. If the applicant is a group of cooperating counties, then funding will be awarded to the administrative county identified in the group of cooperating counties' Inter-Local Agreement.

Reporting

Award recipients will be required to complete and submit quarterly financial and outcome reports and signatures in accordance with the following timelines:

Q1 (Jul-Aug-Sep) Due on/before: 10/30/2025

Q2 (Oct-Nov-Dec) Due on/before: 01/30/2026

Q3 (Jan-Feb-Mar) Due on/before: 04/30/2026

Q4 (Apr-May-Jun) Due on/before: 07/30/2026

****New to the FY 2026 Adult Comprehensive Plan Grant, all quarterly financial and outcome reports and signatures will be submitted through SharePoint.****



Project Information

Application Information

Application Name
LVCO FY26 Adult Comp Plan Grant

Award Requested
\$445,822.76

Total Award Budget
\$445,822.76

Primary Contact Information

Name
Jamie VanHouten

Email Address
jvanhouten@leavenworthcounty.gov

Address
520 S 2nd Street
Leavenworth, KS 66048

Phone Number
(913) 684-0768



Project Description

Agency Profile - Adult

Agency Leadership

Does agency leadership include an Executive/Administrative Director? This question is not intended to capture information regarding the County Administrator but rather a secondary level of leadership within the agency.

- Yes
- No

Executive/Administrative Director Name
Jamie VanHouten

Executive/Administrative Director Address Line 1
520 S. 2nd Street

Executive/Administrative Director Address Line 2

Executive/Administrative Director City
Leavenworth

Executive/Administrative Director State
Kansas

Executive/Administrative Director Zip Code
66048

Executive/Administrative Director Phone Number
9136840768

Executive/Administrative Director Email Address
jvanhouten@leavenworthcounty.gov

Which governing authority has direct oversight of the community corrections agency, to include hiring/firing of staff?

- Board of County Commissioners (BOCC)
- Governing Board

BOCC Chairperson Name
Mike Smith

BOCC Chairperson Address Line 1
300 Walnut Street

BOCC Chairperson Address Line 2
Suite 225

BOCC Chairperson City
Leavenworth

BOCC Chairperson State
Kansas

BOCC Chairperson Zip Code
66048

BOCC Chairperson Phone Number
9136840417

BOCC Chairperson Email Address
msmith@leavenworthcounty.gov

Agency Locations

Main Office

Main Office Address Line 1
520 S. 2nd Street

Main Office Address Line 2

Main Office City
Leavenworth

Main Office State
Kansas

Main Office Zip Code
66048

Does your agency operate any satellite offices?

- Yes
- No

Does your agency operate a residential center?

- Yes
- No

Organizational Chart

Attach a copy of your agency's organizational chart. The chart should contain staff names and titles.

FY26 LV Org Chart.docx

Governing/Corrections Advisory Board



Is your agencies CAB Chairperson different from the Chairperson of you Governing Board? *

- Yes
- No

Corrections Advisory Board Chairperson Name
Jim Sherley

Corrections Advisory Board Chairperson Address Line 1
Undersheriff

Corrections Advisory Board Chairperson Address Line 2
601 S. 3rd Street

Corrections Advisory Board Chairperson City
Leavenworth

Corrections Advisory Board Chairperson State
Kansas

Corrections Advisory Board Chairperson Zip Code
66048

Corrections Advisory Board Chairperson Email Address
jsherley@lvsheriff.org

Corrections Advisory Board Chairperson Phone Number
9137584001

Corrections Advisory Board, FY26 Members - Instructions: Provide all of the requested information for each advisory/governing board member who will serve during the fiscal year(s). KSA 75-5297 governs advisory board membership, qualifications, and appointment provisions. Below, each representation entity has been established to include 4 Other options. Each member should be identified by completing their Name, Appointing Entity, Job Title, Gender, and Ethnic Minority. In the Ethnicity Minority column, enter the most accurate options listed for the member.

	Name	Appointed By	Job Title	Gender	Ethnicity Minority: (American Indian or Alaska Native , Asian, Black or African American, Hispanic or Latino, Other (must identify) , Two or more races, or White)
Law Enforcement Representing Member:	Jim Sherley	Statute-Sheriff's Office	Undersheriff	Male	White
Prosecution Representing Member:	Todd Thompson	Statute-Prosecutor	County Attorney	Male	White
Judiciary Representing Member:	Honorable Gerald Kuckelman	Statute-Judiciary	Judge	Male	White
Education Representing Member:	Dr. Roger Bonner	BOCC	Professor, St. Mary's University	Male	White
Court Services Representing Member:	Tom Weishaar	Statute-Judiciary	Chief CSO- 1st JD	Male	White
Community Mental Health Representing Member:	Chloe Grabanski	BOCC	Director of Crisis Services	Female	White
Board of County Commissioners Representing Member:	Jesse Johns	BOCC	Chief CSO- 29th JD	Female	White
Board of County Commissioners Representing Member:	Kristine Thomas	BOCC	Retired Federal Parole	Female	White
Board of County Commissioners Representing Member:	Dr. Vernon Fields	BOCC	Retired BOP	Male	Black
Board of County Commissioners Representing Member:					
Board of County Commissioners Representing Member:					
Board of County Commissioners Representing Member:					
City/County Representing Member:	Vickie Kaaz	LV City	Retired	Female	White
City/County Representing Member:	Rev. Marcia Jackson	LV City	DCF	Female	Black
City/County Representing Member:	Jonathan Pheral	LV City	BOP	Male	White
Other Representing Member:	Pat Kitchens	Statute-Police Dept.	Chief of Police	Male	White
Other Representing Member:					
Other Representing Member:					
Other Representing Member:					
Other Representing Member:					



Is this a joint board with the Juvenile Corrections Advisory Board?

- Yes
- No

Fiscal Year 2024 Outcomes

Data and Definitions

The intent of this section is to identify the completion rates represented in the last full fiscal year's data. Review the FY 2024 Adult CC Case Closure Chart along with the definitions. Use this information to answer the questions below regarding your agencies FY 2024 Outcomes.

The information entered below must reflect the KDOC data provided.

Review the attached FY 2024 Adult CC Case Closure Chart to answer the following information
FY24 Adult CC Case Closure Chart.png

Definitions

- **Overall successful completion rate includes those cases closed with a termination reason of Successful, Unsuccessful, Death, and Not Sentenced to Community Corrections.**
 - This equals the Overall Success Rate column on the attached FY 2024 case closure document.
- **Successful case closures includes only those cases closed with a Successful termination reason.**
 - This equals the Success Rate column on the attached FY 2024 case closure document.
- **Unsuccessful case closures includes only those cases closed with an Unsuccessful termination reason.**
 - This equals the Unsuccessful Rate column on the attached FY 2024 case closure document.
- **Overall Revocation Rate includes those cases closed with a termination reason of Revoked-New Felony, Revoked-New Misdemeanor and Revoked-Condition Violator.**
 - This equals the Revocation Rate column on the attached FY 2024 case closure document.

What was your agency's overall successful completion rate in FY 2024? Response should be expressed as a percentage. The rate must be entered in decimal format (e.g., 75% is entered as .75).
63.30%

Select your overall successful completion rate for FY 2024.

- Achieved 75% or higher
- Did not meet 75% but achieved a 3% or higher increase from the previous year's overall success rate
- Did not meet 75% or achieve a 3% increase from the previous year's overall success rate

What was your agency's successful case closures rate in FY 2024? Response should be expressed as a percentage. The rate must be entered in decimal format (e.g., 75% is entered as .75).
34.20%

What was your agency's unsuccessful case closures rate in FY 2024? Response should be expressed as a percentage. The rate must be entered in decimal format (e.g., 75% is entered as .75).
24.10%

What were the most prominent drivers of unsuccessful case closures in FY 2024?

The most prominent drivers of unsuccessful case closures in FY24 were consistent with previous years, cases being closed by the court. Seven unsuccessful cases were closed per a new plea agreement where revocation (on the probation case) was taken off the table if they accepted a prison sentence on the newest felony conviction. Six were closed by the court due to failing to complete payments but otherwise completing all required conditions and being compliant on supervision. Five were closed unsuccessful by the court because they had reached the maximum allowed time on supervision (5 years), or they had spent so much time in jail that they had maxed out their underlying sentence. One client was closed out unsuccessful by the court for being incarcerated for decades in another state.

What was your agency's revoked case closures rate in FY 2024? Response should be expressed as a percentage. The rate must be entered in decimal format (e.g., 75% is entered as .75).
36.70%



Programmatic Changes

The intent of this section is to discuss any significant changes that have occurred in the agency and/or community that positively or negatively impacted your successful implementation of the FY 2025 comprehensive plan.

Has the agency experienced significant changes, either positive or negative, which have directly impacted your program for FY25 (e.g., new, or discontinued program services, staff turnover, policy, or procedure changes, new or discontinued community services)?

- Yes
- No

If changes were not addressed in FY25, are there plans do you plan to address them in FY26?

- Yes
- No



Cognitive Behavioral Programming (CBI)

In this section agencies should report programming offered in a group setting in FY 2024. Remember to identify your CBI programming by the specific name of the curriculum rather than generally noting "CBI" or the like. If you are only administering certain components of a curriculum to your clients, rather than all clients receiving the full curriculum, please break this information out to provide for the specific components in the Agency Programming table.

Any new programs for FY 2026, needs to be approved by KDOC prior to implementation, if not on the approved curriculum list . If there is an intent to offer a new program, the agency must first contact Tara Newell.

KDOC Approved Curriculum List

[KDOC Approved Client Curriculum 2.14.23.pdf](#)

Did the agency offer in-house or contracted group cognitive behavioral programming in FY 2024? This question does not address individual CBI programming.

- Yes
- No



Fiscal Year 2026 Plan

In this section agencies should use this form to identify critical needs that impact the entire agency. The needs may be considered gap for the agency. A plan should start to materialize for what the agency must do to address the needs or prepare for a shift. This information should be later found in the Agency Case Plan.

Organizational Needs

This section is available to applicants who desire to address critical needs that impact the entire agency. Examples might include plans to relocate office space, a need for additional space to deliver more on-site services, or an agency-wide training initiative that would provide a means for staff/caseload specialization.

Does your agency have any organizational needs, excluding staffing levels or wages, that will be addressed.

- Yes
- No

Behavioral Health Services

The state legislature has allocated funds to develop or enhance behavioral health services statewide again in FY 2026. This funding is not a standalone opportunity as in years past. Instead, the funding has been distributed throughout the state.

The below questions should be answered by all agencies to best understand how money is being spent to address your agencies behavior health needs.

Describe how your agency will prioritize behavioral health services for the supervised population.

We will provide funding vouchers on a first come first serve basis for any individual on Community Corrections who requires behavioral health services as a condition (or as a necessary intervention due to crisis) and is struggling with financial barriers which prevent them from being compliant with supervision and case plan goals.

How does your budget support Behavioral Health Services.

We use our \$7,423 Behavioral Health allocation to provide voucher funds for clients. Behavioral Health voucher funds can assist our agency in defraying client costs related to assessments (SUD, BIP, SOTP, Mental Health), Medication (Mental health, MAT), treatment or group related Co-pays, and transitional housing deposits or weekly rent at Oxford Houses. This will provide our clients access to behavioral health services and recovery environments necessary to their success on supervision and allow them each to overcome barriers related to their socioeconomic status.

Agency Case Plan

For FY 2026, the Agency Case Plan will be created outside of the Comprehensive Plan. It will still be important that the Agency Case Plan utilize the data identified from the Fiscal Year 2024 Outcomes, recent Agency Program Review feedback, as well as the closing status of the Agency FY 2025 goals to help identify gaps. Once identified, the gaps should be prioritized to help agencies determine the plan. When completing the required plan, a minimum of three principles will need to be identified for the upcoming fiscal year. Agencies may choose from any of the eight principles to develop their goals. Additional goals that are separate from the eight principles can be used if desired once the minimum requirement of three principles has been met.

Agencies will utilize the attached Agency Case Plan to state their goals and objectives. The plan is due August 15, 2025. No additional signatures are needed for this document. An accompanying signatory approval page is only required for the Year-End report.

Additionally, the submitting of Quarterly and Year-End Outcome Reports will be done through SharePoint. A link to your agency SharePoint folder will be provided after submission of the grant application.

Agency Case Plan

Agency Case Plan.docx



Fiscal and Budget Considerations and Instructions

In this section the applicant must complete all needed information on this form. Below is the agencies allocation, it should be noted this is subject to the Governor’s approved budget. Also, attached below a Budget Documentation with overall general budget information. Agencies should read and understand the KDOC Financial Rules and Guidelines, attached below. Failure to adhere to all budget instructions will result in applications being returned for corrective action. This may delay final award decisions, notifications, and payments. Budget and the management of fiscal records will not be completed in Amplifund for FY 2026. Below is an attached workbook for agencies to submit their budgets for approvals. The submitted budget must match the allocation.

Host/Administrative County

Does your agency operate as a single or multi-county entity?

- Single
- Multi-County

Host/Administrative County Financial Officer Name
 Fran Keppler

Host/Administrative County Financial Officer Address Line 1
 300 Walnut Street

Host/Administrative County Financial Officer Address Line 2
 Suite 106

Host/Administrative County Financial Officer City
 Leavenworth

Host/Administrative County Financial Officer State
 Kansas

Host/Administrative County Financial Officer Zip Code
 66048

Host/Administrative County Financial Officer Phone Number
 9136840422

Host/Administrative County Financial Officer Email Address
 fkeppler@leavenworthcounty.gov

Budget Information and Document

Budget Documentation, attached is general budget information.
 Budget Instructions.pdf

Budget Workbook, attached is the master budget workbook. In this workbook, there are sheets for both Adult and Juvenile information, only use the sheets that are applicable. It is also important to note the budget amount must match the allocation.
 FY26 ADULT & JUVENILE Budget Workbook.xlsx

Upload the complete Budget here.

Agency Fees Chart

Use the below chart to identify FY 2026 agency/client fees. If the Agency does not assess fees, indicate N/A.

	Fee Amount	Frequency (how often assesses)	Additional information if needed.
Supervision Fee	\$120.	As needed	Waived if on disability/fixed income and/or struggling financially (at the poverty threshold)
Courtesy Transfer Fee	N/A		
Drug Screening	N/A		
Drug Screening Confirmation	\$25	As needed	\$25 per drug
Electronic Monitoring Devices	N/A		
Alcohol Monitoring Device	N/A		

Payout Funds

Payout Funds Line Item(s):

Costs should only be budgeted for these line items if local policy allows for existence of such a fund. If you wish to budget this as a line item in FY26, you must submit documentation of local policy, approval of the BOCC or Governing Authority, and rationale for determining the amount budgeted.

Is your agency budgeting for payout funds?

- Yes
- No

Non-KDOC Funding Information

Pursuant to KSA 75-52,103, does your agency receive assistance from the county or counties within your judicial district?

- Yes
- No

Instructions for documenting county assistance.

Single county agencies: Include the following items when detailing what assistance is provided to the agency:

- Type of Assistance (Allocation or In-Kind)
- Assistance amount, expressed in whole dollars
- Description/purpose of assistance



- If contribution has been confirmed by the county or it is a pending request.

Multi-county agencies: In addition to the four bullet points above, include the name of the county.

Example of documenting county assistance: Allocation - \$20,000 - Rent - Confirmed

Document the county assistance your agency receives.*

\$153,447.84 - Salary/Personnel - Confirmed (10% of everyone's salary & benefits, 30% director and business manager)
\$64,755 - Benefits/Personnel - Confirmed (10% of everyone's salary & benefits, 30% director and business manager)
\$150,000 - Juvenile Detention Housing - Confirmed

Has or will your agency request funding from other sources (e.g., federal grants, private foundations grants, etc.) for FY26?

- Yes
 No

Sign Here

The individual responsible for creating the budget is the individual who should enter their name below.

By entering my name below, I declare that I have reviewed the budget instructions provided by KDOC and have adhered to these instructions as I developed my budget as part of the application process.

J. VanHouten



Signatory Approval

Utilize FY 2026 Adult Signature Page to obtain the required grant application signatory approvals.

[FY 2026 Signature Page, Adult Comprehensive Page.pdf](#)

Attach the signed copy of FY 2026 Adult Signature Page here. Be sure to attach all pages of the form, including the additional signature BOCC signature pages if they are applicable for your agency.



Leavenworth County Request for Board Action

Date: February 26th, 2025
To: Board of County Commissioners
From: Community Corrections

Department Head Approval: Jamie VanHouten, Director

Additional Reviews as needed:

Budget Review **Administrator Review** **Legal Review**

Action Requested: Approve application for FY26-FY27 JCAB Grant.

Recommendation: Approve application for KDOC Grant Funding.

Analysis: As the board is aware, Community Corrections established a Youth Justice Resource Center in FY21 when we first began receiving JCAB funds. The funding is for two years and will allow us to continue to provide resources to justice involved youth and their family members.

Alternatives: N/A

Budgetary Impact:

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Total Amount Requested: N/A

Additional Attachments: Completed Application



LVCO FY26-27 JCAB Grant

Prepared by Leavenworth County Community Corrections
for Kansas Department of Corrections FY2026 - 2027 Juvenile Evidence-Based Programs Grants

Primary Contact: Jamie VanHouten

Opportunity Details

Opportunity Information

Title

FY2026 - 2027 Juvenile Evidence-Based Programs Grants

Description

In 2016, Kansas passed the Juvenile Justice Reform Bill, a bill intended to improve the way in which the state works with and assists the youth served by the juvenile justice system. As part of this reform, the Evidence-Based Programs Fund was developed to provide for reinvestment in community programs and practices.

This grant creates opportunities for communities in Kansas to apply for funds from the Evidence-Based Programs Fund through the Kansas Department of Corrections (KDOC) in order to provide support for justice involved youth and their families.

In the past, the agencies have utilized funds titled Juvenile Corrections Advisory Board and Reinvestment for this grant. For the next two fiscal years, there will be one grant with several opportunities allowed.

Awarding Agency Name

Kansas Department of Corrections

Agency Contact Name

Sandra Booker

Agency Contact Phone

(785) 746-7510

Agency Contact Email

sandra.booker1@ks.gov

Subjects

Juvenile Offenders

Manager

Sandra Booker

Announcement Type

Initial Announcement

Public Link

<https://www.gotomygrants.com/Public/Opportunities/Details/582c8039-50f6-416a-ac3c-3f9e14a4d2da>

Is Published

Yes

Funding Information

Opportunity Funding

\$18,000,000.00

Funding Sources

State

Funding Source Description

Of the \$18,000,000.00 funds dedicated to Juvenile Evidence-Based Programs, \$10,000,000.00 will be allocated to the Juvenile Corrections Advisory Board Grant and \$8,000,000.00 will be allocated to Juvenile Reinvestment Grant.

Allocations by each Judicial District is provided with each grant opportunity.

In accordance with K.S.A. 75-52,161(c)(7), funding through this opportunity may be used for evidence-based practices and programs in the community pursuant to K.S.A. 2016 Supp. 38-2302, and amendments thereto, for use by intake and assessment services, immediate intervention, probation and conditional release; and training on evidence-based practices for juvenile justice system staff, including, but not limited to, training in cognitive behavioral therapies, family-centered therapies, substance abuse, sex offender therapy and other services that address a juvenile's risks and needs.

Funding Restrictions

Funding may only be used to serve justice involved youth and their families in Kansas.

Award Information

Award Period

07/01/2025 - 06/30/2027

Award Announcement Date

6/15/2025

Award Type

Non Competitive

Indirect Costs Allowed

Yes

Restrictions on Indirect Costs

Yes

Matching Requirement

No

Submission Information

Submission Window

12/31/2024 2:00 PM - 04/01/2025 11:59 PM

Submission Timeline Type

One Time

Submission Timeline Additional Information

No applications will be accepted after the Submission Close Date.

Other Submission Requirements

Disqualification Factors

The KDOC may not consider funding any applicant that fails to comply with all application requirements, including the following:

- Failure to submit complete application, including signatory approval pages and budget.
- Failure of applicant to comply with the KDOC Financial Rules and Guidelines.

Question Submission Information

Question Submission Open Date

01/01/2025 9:00 AM

Question Submission Close Date

04/01/2025 4:00 PM

Question Submission Email Address

sandra.booker1@ks.gov

Question Submission Additional Information

Attachments

Technical Assistance Session

Technical Assistance Session

Yes

Session Date and Time

12/30/2024 4:00 PM

Conference Info / Registration Link

Below in Award Administration Information, Other Information for the Zoom Link and codes.

Eligibility Information

Eligibility Type

Private

Eligible Applicants

- State Governments
- County Governments
- City or township governments
- Special District Governments

Additional Eligibility Information

Additional Information

Additional Information URL

[https://kdoc.zoom.us/rec/share/IsoDtCHfkxY16nhY_ygQab95D8SxJpbzIWodYYL3cj-T-qBB0fnOpuhLmtUEAkr.-pGtZ3KfsQiyIBT2?Passcode:g5bzp^6*](https://kdoc.zoom.us/rec/share/IsoDtCHfkxY16nhY_ygQab95D8SxJpbzIWodYYL3cj-T-qBB0fnOpuhLmtUEAkr.-pGtZ3KfsQiyIBT2?Passcode=g5bzp^6*)

Additional Information URL Description

FY2026-2027 Juvenile Evidence-Based Grants Application Recorded Informational Session.

The URL above is a video that will provide additional guidance when completing the application.

Passcode: g5bzp^6*

Award Administration Information

State Award Notices

Award notifications will be made to the applicant/administrative county or the Governing Authority Chairperson on or before July 1, 2025.

Reporting

Program Quarterly Reporting

Award recipients will be required to complete and submit quarterly outcome reports in accordance with the following timelines:

FY2026

Q1 (Jul-Aug-Sep) Due on/before: 10/15/2025

Q2 (Oct-Nov-Dec) Due on/before: 01/15/2026

Q3 (Jan-Feb-Mar) Due on/before: 04/15/2026

Q4 (Apr-May-Jun) Due on/before: 07/15/2026

FY2027

- Q1 (Jul-Aug-Sep) Due on/before: 10/15/2026
- Q2 (Oct-Nov-Dec) Due on/before: 01/15/2027
- Q3 (Jan-Feb-Mar) Due on/before: 04/15/2027
- Q4 (Apr-May-Jun) Due on/before: 07/15/2027

Fiscal Quarterly Reporting

Award recipients will be required to complete and submit a quarterly financial reporting tool that will be provided by the Fiscal Department. The financial reporting tool will be due in accordance with the following timelines:

FY2026

- Q1 (Jul-Aug-Sep) Due on/before: 10/30/2025
- Q2 (Oct-Nov-Dec) Due on/before: 01/30/2026
- Q3 (Jan-Feb-Mar) Due on/before: 04/30/2026
- Q4 (Apr-May-Jun) Due on/before: 07/30/2026

FY2027

- Q1 (Jul-Aug-Sep) Due on/before: 10/30/2026
- Q2 (Oct-Nov-Dec) Due on/before: 01/30/2027
- Q3 (Jan-Feb-Mar) Due on/before: 04/30/2027
- Q4 (Apr-May-Jun) Due on/before: 07/30/2027



Project Information

Application Information

Application Name
LVCO FY26-27 JCAB Grant

Award Requested
\$291,173.80

Total Award Budget
\$291,173.80

Primary Contact Information

Name
Jamie VanHouten

Email Address
jvanhouten@leavenworthcounty.gov

Address
520 S 2nd Street
Leavenworth, Kansas 66048

Phone Number
(913) 684-0768

Project Description

Applicant Agency Profile

Juvenile Corrections Advisory Board Information (JCAB)

JCAB Chairperson Name

Mike Smith

JCAB Chairperson Address Line 1

300 Walnut Street

JCAB Chairperson Address Line 2

JCAB Chairperson City

Leavenworth

JCAB Chairperson State

KS

JCAB Chairperson Zip Code

66048

JCAB Chairperson Phone Number

9136840417

JCAB Chairperson Email Address

msmith@leavenworthcounty.gov

Admin/Host County Board of County Commission Information

BOCC Chairperson Name

Mike Smith

BOCC Chairperson Address Line 1

300 Walnut Street

BOCC Chairperson Address Line 2

BOCC Chairperson City

Leavenworth

BOCC Chairperson State

KS

BOCC Chairperson Zip Code

66048

BOCC Chairperson Phone Number

9136172371

BOCC Chairperson Email Address

msmith@leavenworthcounty.gov

Admin/Host County Financial Officer Information

Host/Administrative County Financial Officer Name

Fran Keppler



Host/Administrative County Financial Officer Address Line 1
300 Walnut Street

Host/Administrative County Financial Officer Address Line 2
Suite 106

Host/Administrative County Financial Officer City
Leavenworth

Host/Administrative County Financial Officer State
KS

Host/Administrative County Financial Officer Zip Code
66048

Host/Administrative County Financial Officer Phone Number
9136840422

Host/Administrative County Financial Officer Email Address
fkeppler@leavenworthcounty.gov

Juvenile Corrections Advisory Board Grant

Eligibility Information for the Juvenile Corrections Advisory Board Grant

Eligibility Information Is As Follows:

The Juvenile Corrections Advisory Board Grant is a non-competitive opportunity for use by intake and assessment services, immediate intervention, probation and conditional release, and training on evidence-based practices for juvenile justice system staff, including, but not limited to, training in cognitive behavioral therapies, family-centered therapies, substance abuse, sex offender therapy, and other services that address a juvenile's risks and needs.

The grant is designed to fund the development and implementation of evidence-based programs and practices that aim to improve outcomes for youth, families, and communities in Kansas by supporting community-based programs.

The Juvenile Corrections Advisory Board grant allows for regional or county Juvenile Corrections Advisory Boards to collaborate with community agencies and submit an application that is inclusive of the community partners the board has agreed to fund.

Throughout the community partner selection process, priority considerations for these funds should be given to communities with high levels of out-of-home justice-involved youth per capita and where community-based alternatives are lacking.

Boards of County Commissioners (BOCCs) are eligible to apply for Juvenile Corrections Advisory Board (JCAB) and/or Juvenile Reinvestment grants for justice-involved youth who are served by community supervision offices, including, but not limited to, Juvenile Intake and Assessment, Court Services, Immediate Intervention Programs, and Community Corrections.

Funding is provided in accordance with K.S.A. 75-52,161(c)(7) and pursuant to K.S.A. 2016 Supp. 38-2302.

Are you choosing to apply for this opportunity?

- Yes
 No

Judicial District Description

The intent of the following questions is to identify the gaps in service that the Juvenile Corrections Advisory Board (JCAB) has observed.

Identify the needs in your Judicial District. Provide thorough and complete information regarding these gaps.

Our in-house program was created through JCAB funds in late FY21. Our programs and services were created out of necessity as no other agencies in our community were providing free, local, evidence-based cognitive intervention programs or support services for justice-involved youth. Nor were our court systems able to partner with services outside of our community. It was important to us to be able to partner with the courts, provide programs free of charge, on-site, and to reduce all barriers that kept youth from behavior changing opportunities. We also wanted to ensure youth were set up for success in terms of completing program hours. Additionally, transportation was a barrier so that is included in our programming.

Describe the problem(s) and issue(s) to be addressed. This information should include an analysis of current activities addressing the problem(s), what is working, what is not, and identifying existing gaps. Response should be no less than five sentences.

Leavenworth County Community Corrections operates a Youth Justice Resource Center (YJRC) which is a day reporting center where local area youth and their families receive intervention assistance to reduce further criminal justice system involvement for Juvenile Offenders. A variety of evidence-based cognitive intervention groups are offered on-site during day hours, as well as evening hours when required to accommodate working parents and after school needs. The YJRC remains focused on meeting each youth's individualized programming needs. As such, services received are based on each youth's risks determined by their YLS/CMI assessment and collateral information obtained during their Juvenile Intake Assessment, which ensures they are receiving targeted interventions and the proper dosage. By offering a selection of evidence-based curriculum, the YJRC can also be responsive to each individual youth's unique needs, while still following fidelity. YJRC staff also provide JO youth and their families

assistance obtaining vital documents such as birth certificates, social security cards, and state IDs. By providing these services to youth, the YJRC is increasing opportunities for youth to obtain and maintain employment, as well as enroll in continuing education programs. The YJRC has also dedicated itself to the community by adopting a local park where staff can supervise youth under supervision participating in community service work hours. In addition to providing youth with services, parents of justice involved youth are eligible to participate in Parent Project or Strengthening Families. YJRC programming operates year-round and the number of sessions or weeks a youth attends our programs is based on the curriculum of each program and risk assessment which should be the basis of their referral. We ultimately decided, if we wanted something done right for youth in our community, our agency needed funding to provide all the necessary services on-site.

Evaluation

Projected Change: Please specify what changes may be expected in knowledge, behaviors, skills, etc. of youth who participate in JCAB funded programs and how the change will be identified.

Youth behavior will improve as a result of their participation in evidence-based cognitive education programming. Supervision outcomes will improve. Recidivism will be reduced. Adults will see behavior improvements of youth in school, the community, and within their own households. Youth will have reduced criminogenic risks and be less likely to recidivate. Youth will have improved problem-solving and coping skills to navigate life. Youth will be better prepared for employment in the future.

Monitor and Evaluation Process: Describe the process the JCAB will utilize for monitoring and evaluating each program/services. Include specific details/timelines of when and how the program will be evaluated, along with what steps will be taken to complete the evaluation process.

The program supervisor collects data on youth who have been referred to the YJRC program and updates that information regularly throughout program participation. Progress of the youth is reported as needed (either weekly or monthly- however requested) to the referral agency. Follow up data is also collected, regarding further criminal justice system involvement and their discharge status at the time their supervision terminates. That data, along with the three required KDOC measurable outcome variables, is collected quarterly and shared with stakeholders, the JCAB, and then uploaded into AmpliFund for monitoring by KDOC. The program supervisor is also tasked with ensuring fidelity to all EBP curriculum being utilized, by requiring staff become certified facilitators prior to teaching cog groups, auditing fidelity through observation, providing facilitator coaching, utilizing pre and posttests with participants/parents as necessary, and mandating continuing education to stay up to date with all current EBP standards. Kaitlynn will also be responsible for completing quarterly performance reports in AmpliFund.

Monitoring and Evaluation Contact: Provide who will be responsible for monitoring and evaluating the program/service at the provider level for each program/service and JCAB level. Please include their name, title, work address, phone number, and email address, if different than the JCAB chairperson.

Kaitlynn Hardison, Juvenile Program Supervisor
Leavenworth County Community Corrections
520 S. 2nd Street, Leavenworth, KS 66048
9136842704 khardison@leavenworthcounty.gov

Program Safeguards: Describe what safeguards the Judicial District has put in place if a community partners program is not achieving the goals identified on the Funds Request Form.

As this program will not be offered by a community partner and will be provided in-house by community corrections, we will continue to follow KDOC standards and provide evidence-based trauma-informed services. This agency will also prioritize fidelity to curriculum and our responsivity to youth and families. If for some reason we are unable to meet the deliverables proposed or in the event we receive unsatisfactory results in a Quality Assurance Audit, we will work with our program consultants at KDOC on a corrective action plan to improve processes and outcomes. In any event, all progress, whether positive or negative, will be shared with our JCAB and BOCC for their input and oversight.

Implementation Timeline: To allow for the successful integration of evidence-based programs/services, Kansas Department of Corrections (KDOC) will allow programs a planning period of 90 days, starting on the date of award approval. Additional information has been provided on the Funds Request form. As the applicant, what steps will be put in place to make sure the timeline is adhered to?

N/A- this program has been operating with JCAB funding since FY21.

Community Partnerships Considerations and Instructions

Each of the following documents must be completed by the community partner and uploaded with the application.

Funds Request Form: A funds request form is an additional document that provides specific details for each program requesting funds from KDOC. Documentation shall include program information, what needs the program is seeking to

address, description of proposed service/program, completion criteria, target population, what evidence-based curriculum or best practices will be utilized, evaluation process, the data that will be measured and how it will be measured to reach program goals and the amount of funds being requested to support the program. If a Funds Request Form is not received for each community partnership, the application will not be considered for funding.

Funds Request Form

FY2026-2027 JCAB Funds Request Form.xlsx

Referral Form: Each community partner must provide the referral form that will be utilized for youth to be enrolled in the program/service.

Memorandum of Understanding/Agreement (MOU)/MOA

KDOC standards state that "Agency policy, procedures, and practice shall require a written Memorandum of Understanding (MOU) / Memorandum of Agreement (MOA) whenever the agency and another public or private entity enter into partnership. At a minimum the MOU/MOA shall outline the services, the cost of services (if applicable), and the entity responsible for the delivery of services".

Please acknowledge that a signed copy of all agreements (MOU/MOA) will be provided to KDOC within 90 days if awarded funds?

- Yes
 No

Juvenile Justice Basics for Community Partners required On-Line Training

If awarded funds from this opportunity, each community partner will be required to complete the Juvenile Justice Basics for Community Partners, on-line training after the award letter is received and before funds will be released.

The on-line training is an overview of several areas: the Juvenile Justice system in Kansas, Evidence Based Practices, Principles of Effective Intervention, Cognitive and Social Learning theories, and the Stages of Change.

Juvenile Justice Basics for Community Partners on-Line Training Requirement Acknowledgement

- I Understand and agree that each member and community partner will be required to complete the training prior to receiving funds, if awarded.

Program Quarterly Reporting

Each Judicial District will be responsible for submitting program quarterly reports as defined in the grant funding announcement.

Community Partnership 01

Community Partner Name 01

Leavenworth County Community Corrections Youth Justice Resource Center

How much is being requested to allocate towards funding community partner 01?

\$291,173.80

Program Fund Request: Please upload the completed Funds Request Form for community partner 01

FY2026-2027 JCAB Funds Request Form.xlsx

Program Referral Form: Please upload the referral form that will be utilized for youth enrollment by community partner 01

YJRC REFERRAL FORM.pdf

MOU/MOA: Please upload the MOU/MOA from the proposed community partner. If a signed MOU/MOA is not available, an unsigned MOU/MOA will be accepted at the time of the application submission.

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Community Partnership 02

Will the proposed program/service be provided by a second community partnership?

- Yes
 No

Community Partnership 03

Will the proposed program/service be provided by a third community partnership?

- Yes
 No

Community Partnership 04

Will the proposed program/service be provided by a fourth community partnership?

- Yes
 No

Community Partner 05

Will the proposed program/service be provided by a fifth community partnership?

- Yes
 No

Community Partner 06

Will the proposed program/service be provided by a sixth community partnership?

- Yes
 No

Fiscal and Budget Considerations and Instructions

Planning Allocations

FY26-27 JCAB Allocations Spreadsheet
FY26-27 JCAB Grant Allocations.pdf

Fiscal and Budget Justification

General Information

Agencies may only budget for allocated amount provided by KDOC.

Agencies may only budget for expenditures for the two-year time period in which the agency has been approved.

Budgeting for expenditures, including pre-paid costs beyond the two-year award period is not allowed.

Budget Categories and line items

Budget Categories

- Categories are pre-defined; no additional categories may be created by the applicant.

Budget Line Items

Applicants will enter budget amounts per line items:

- Applicants are required to utilize the pre-defined line-item descriptors provided.
- Applicant must provide comments regarding how cost was determined in the "Narrative" box for each line item entered.
- Line Items listed as "other" can be utilized to enter budget items not already predefined. Please provide a narrative under "Details" on the "Non-Personnel Narrative" Tab.

Unallowable Cost

Applicants may not budget for the following costs with state grant funds.

- **Entertainment Costs:** Costs of entertainment including amusement, diversion, social activities, and any costs directly associated with such costs (i.e. tickets to shows or sporting events, meals, lodging, rentals, transportation, and gratuities).
- **Independent Audit Costs:** KDOC funds cannot be used to pay for the cost of independent audit work. These costs are the responsibility of the Grantee.
- **Lobbying:** Grantee may not use KDOC funds for any activities aimed at influencing decisions regarding grants, contracts, cooperative agreements, etc.
- **Late Fees/Interest Charges:** Grantee cannot use KDOC funds to pay late fees, interest charges, or finance charges.
- **Food Purchases:** Food purchases for employees are unallowable. This does not include per diem reimbursements to staff in travel status.
- **Salary and Wage Costs:** Grantee may not fund bonuses or other financial incentives outside of a position's normal salary costs with KDOC grant funds. Grantee must demonstrate salaries for all positions are reasonable and consistent with market rates.
- **State general funds shall not be used in the purchasing of firearms/weapons, accessories, or related trainings for employees or contract staff with the exception of less than lethal for adult community corrections agencies.**
- **Costs which are used to meet cost sharing or matching requirements of any other grant in either the current or the prior period, except as specifically authorized by KDOC.**

The document provided in the link below provides the Budget Categories, Line-Item Descriptors, and a Glossary. Please review it prior to creating your budget.

Budget Instructions

A BUDGET MUST BE COMPLETED FOR EACH APPLICATION AS A WHOLE AND HOW MUCH WILL BE ALLOCATED TO EACH PROGRAM/SERVICE INCLUDED IN THE APPLICATION UTILIZING THE WORKBOOK BELOW.

FAILURE TO ADHERE TO ALL BUDGET INSTRUCTIONS WILL RESULT IN APPLICATIONS BEING RETURNED FOR CORRECTIVE ACTION. THIS MAY DELAY FINAL AWARD DECISIONS, NOTIFICATIONS, AND PAYMENTS.

Supplanting

- The use of KDOC funds to replace non-KDOC funds appropriated for the same purpose is prohibited
- The use of KDOC funds to offset a reduction in non-KDOC funding is acceptable, however, the Grantee will be required to supply documentation demonstrating the reduction in non-KDOC funds occurred for reasons other than the receipt, or expected receipt, of KDOC funds.
- Potential supplanting will be the subject of application review, as well as pre-award review, post-award monitoring and audit.

Comingling of Funds

COMINGLING: Combining funds from local, state, and/or federal agencies in one general ledger account or fund.

The accounting systems of all grantees must ensure KDOC funds are not comingled with funds from other local, state, and federal agencies. Each grant award (adult and/or juvenile) must be accounted for in separate general ledger accounts.

A copy of KDOC Financial Rules and Guidelines is provided in the link below.

Budget Information and Documentation

KDOC Financial Rules and Guidelines: Click on the link to access the most recent KDOC Financial Rules and Guidelines.

[FY26-27 KDOC Financial Rules and Guidelines rev 12.2024.pdf](#)

Budget Documentation: Click on the link to access the general budget information.

[Budget Instructions.pdf](#)

Budget Workbook: Click on the link to access the master budget workbook. In this workbook, there are sheets for both Adult and Juvenile Information. Only use the sheets that are applicable. It is also important to note the budget amount must match the allocation.

[FY26 Budget Workbook.xlsx](#)

Signatory Approval

Utilize Form FY26-27 Form SIG_APPRVL_Juvenile Evidence-Based Programs Grant to obtain the required grant application signatory approvals.

[FY26-27 Form-SIG_APPRVL_Juvenile Evidence-Based Programs Grants .pdf](#)

Upload the signed copy of Form-SIG_APPRVL_Juvenile Evidence-Based Programs Grant here. Be sure to attach all pages of the form, including the additional signature BOCC signature pages if they are applicable for your agency.

Additional Documentation Upload

This area allows for any additional documentation to be uploaded, and can include, but is not limited to, curriculum, lesson plans, event schedules, calendars, program position descriptions, evidence-based or best-practices support document, etc.

[Additional Upload](#)

[Additional Upload](#)

[Additional Upload](#)

Juvenile Reinvestment Grant

Eligibility Information for the Juvenile Reinvestment Grant

Eligibility Information Is As Follows:

In 2016, Kansas passed the Juvenile Justice Reform Bill, a bill intended to improve the way in which the state works with and assists the youth served by the juvenile justice system. As part of the reform, the Evidence-Based Programs Fund was developed to provide for reinvestment in the community programs and practices. Research that led to the creation of the bill found that communities lack evidenced-based programs, that services were costly and that, often, lengthy waitlist existed.

The Juvenile Reinvestment Grant is designed to improve outcomes for youth, families, and communities in Kansas by supporting community-based programs through implementation of evidence-based programs and practices.

This grant is available for justice-involved youth who are served by community supervision offices, including, but not limited to, Juvenile Intake and Assessment, Court Services, Immediate Intervention Programs, and Community Corrections.

Throughout the community partner selection process, priority considerations for these funds should be given to communities with high levels of out-of-home justice-involved youth per capita and where community-based alternatives are lacking.

If several districts or agencies are applying together, only one proposal narrative needs to be completed on behalf of all involved in the proposal.

Funding is provided in accordance with K.S.A. 75-52,161(c)(7) and pursuant to K.S.A. 2016 Supp. 38-2302.

Are you choosing to apply for this opportunity?

- Yes
 No

Judicial District Description

Evaluation

Implementation Timeline: To allow for the successful integration of evidence-based programs/services, Kansas Department of Corrections (KDOC) will allow programs a planning period of 90 days, starting on the date of award approval. Additional information has been provided on the Funds Request form. As the applicant, what steps will be put in place to make sure the timeline is adhered to?

Community Partnerships

Funds Request Form

FY2026-2027 Reinvestment Funds Request Form.xlsx

Referral Form: Each community partner must provide the referral form that will be utilized for youth to be enrolled in the program/service.

Memorandum of Understanding/Agreement (MOU)/MOA

KDOC standards state that "Agency policy, procedures, and practice shall require a written Memorandum of Understanding (MOU) / Memorandum of Agreement (MOA) whenever the agency and another public or private entity enter into partnership. At a minimum the MOU/MOA shall outline the services, the cost of services (if applicable), and the entity responsible for the delivery of services".

Juvenile Justice Basics for Community Partners Required On-Line Training

If awarded funds from this opportunity, each community partner will be required to complete the Juvenile Justice Basics for Community Partners, on-line training after the award letter is received and before funds will be released.

The on-line training is an overview of several areas: the Juvenile Justice system in Kansas, Evidence Based Practices, Principles of Effective Intervention, Cognitive and Social Learning theories, and the Stages of Change.

Program Quarterly Reporting

Each Judicial District will be responsible for submitting program quarterly reports as defined in the grant funding announcement.

Community Partnership 01

Community Partner Name 01

How much is being requested to allocate towards funding community partner 01?

\$0.00

Program Fund Request Form: Please upload the completed Fund Request Form for community partner 01.

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Program Referral Form: Please upload the referral form that will be utilized for youth enrollment by community partner 01.

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MOU/MOA: Please upload the MOU/MOA from the proposed community partner. If a signed MOU/MOA is not available, an unsigned MOU/MOA will be accepted at the time of the application submission.

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Community Partnership 02

Community Partnership 03

Community Partnership 04

Community Partner 05

Community Partner 06

Fiscal and Budget Considerations and Instructions

Planning Allocations

FY26-27 Juvenile Reinvestment Allocations Spreadsheet

FY26-27 Reinvestment Grant Allocations.pdf

Fiscal and Budget Justification

General Information

Agencies may only budget for allocated amount provided by KDOC.

Agencies may only budget for expenditures for the two-year time period in which the agency has been approved.

Budgeting for expenditures, including pre-paid costs beyond the two-year award period is not allowed.

BUDGET CATEGORIES AND LINE ITEMS

Budget Categories

- Categories are pre-defined; no additional categories may be created by the applicant.

Budget Line Items

Applicants will enter budget amounts per line items:

- Applicants are required to utilize the pre-defined line-item descriptors provided.
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- Line Items listed as "other" can be utilized to enter budget items not already predefined. Please provide a narrative under "Details" on the "Non-Personnel Narrative" Tab.

Unallowable Cost

Applicants may not budget for the following costs with state grant funds.

- **Entertainment Costs:** Costs of entertainment including amusement, diversion, social activities, and any costs directly associated with such costs (i.e. tickets to shows or sporting events, meals, lodging, rentals, transportation, and gratuities).
- **Independent Audit Costs:** KDOC funds cannot be used to pay for the cost of independent audit work. These costs are the responsibility of the Grantee.
- **Lobbying:** Grantee may not use KDOC funds for any activities aimed at influencing decisions regarding grants, contracts, cooperative agreements, etc.
- **Late Fees/Interest Charges:** Grantee cannot use KDOC funds to pay late fees, interest charges, or finance charges.
- **Food Purchases:** Food purchases for employees are unallowable. This does not include per diem reimbursements to staff in travel status.
- **Salary and Wage Costs:** Grantee may not fund bonuses or other financial incentives outside of a position's normal salary costs with KDOC grant funds. Grantee must demonstrate salaries for all positions are reasonable and consistent with market rates.
- **State general funds shall not be used in the purchasing of firearms/weapons, accessories, or related trainings for employees or contract staff with the exception of less than lethal for adult community corrections agencies.**
- **Costs which are used to meet cost sharing or matching requirements of any other grant in either the current or the prior period, except as specifically authorized by KDOC.**

The document attached below provides the Budget Categories, Line-Item Descriptors, and a Glossary. Please review it prior to creating your budget.

Budget Instructions

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FAILURE TO ADHERE TO ALL BUDGET INSTRUCTIONS WILL RESULT IN APPLICATIONS BEING RETURNED FOR CORRECTIVE ACTION. THIS MAY DELAY FINAL AWARD DECISIONS, NOTIFICATIONS, AND PAYMENTS.

Supplanting

- The use of KDOC funds to replace non-KDOC funds appropriated for the same purpose is prohibited.
- The use of KDOC funds to offset a reduction in non-KDOC funding is acceptable, however, the Grantee will be required to supply documentation demonstrating the reduction in non-KDOC funds occurred for reasons other than the receipt, or expected receipt, of KDOC funds.
- Potential supplanting will be the subject of application review, as well as pre-award review, post-award

monitoring and audit.

Comingling of Funds

COMINGLING: Combining funds from local, state, and/or federal agencies in one general ledger account or fund.

The accounting systems of all grantees must ensure KDOC funds are not comingled with funds from other local, state, and federal agencies. Each grant award (adult and/or juvenile) must be accounted for in separate general ledger accounts.

A copy of KDOC Financial Rules and Guidelines is provided in the link below.

Budget Information and Documentation

KDOC Financial Rules and Guidelines: Click on the link to access the most recent KDOC Financial Rules and Guidelines.

[FY26-27 KDOC Financial Rules and Guidelines rev 12.2024.pdf](#)

Budget Documentation: Click on the link to access the general budget information.

[Budget Instructions.pdf](#)

Budget Workbook: Click on the link to access the master budget workbook. In this workbook, there are sheets for both Adult and Juvenile Information. Only use the sheets that are applicable. It is also important to note the budget amount must match the allocation.

[FY26 Budget Workbook.xlsx](#)

Signatory Approval

Utilize Form FY26-27 Form SIG_APPRVL_Juvenile Evidence-Based Programs Grant to obtain the required grant application signatory approvals.

[FY26-27 Form-SIG_APPRVL_Juvenile Evidence-Based Programs Grants .pdf](#)

Attach the signed copy of Form-SIG_APPRVL_Juvenile Evidence-Based Programs Grant here. Be sure to attach all pages of the form, including the additional signature BOCC signature pages if they are applicable for your agency.

Additional Documentation Upload

This area allows for any additional documentation to be uploaded, and include, but is not limited to, curriculum, lesson plans, event schedules, calendars, program position descriptions, evidence-based or best-practices support document, etc.

Additional Upload

Additional Upload

Additional Upload



Leavenworth County Request for Board Action

Date: February 26, 2025
To: Board of County Commissioners
From: Bob Weber, County Appraiser

Department Head Approval: RJW

Additional Reviews as needed:

Budget Review Administrator Review Legal Review

Action Requested: Approval of Board Order 2025-1 granting disaster relief tax abatement for tax ID's 1-28711, 1-21058, and 2025 tax credit for tax ID 1-37570 which were substantially destroyed by fire in 2024.

Recommendation: County Appraiser recommends approval of a Board Order to abate assessed value for the 2024 tax year for the following property.

Destroyed by fire 2024

Tax ID	Abatement	
1-28711	\$16,576	Destroyed 06-19-2024
1-21058	\$8,318	Destroyed 02-02-2024

Tax Credit for 2025

1-37570	\$10,878	Destroyed 10-15-2024
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Analysis: K.S.A. 79-1613 allows the Board of County Commissioners to abate all or part of taxes for a homestead building or improvement destroyed or substantially destroyed due to an earthquake, flood, tornado, or fire after January 1st but prior to August 15th. K.S.A. 79-1613 allows the Board of County Commissioners to grant a tax credit against property taxes payable during any or all of the next succeeding three taxable years for a homestead building or improvement destroyed or substantially destroyed due to an earthquake, flood, tornado, or fire on or after August 1st but prior to January 1st of the next succeeding year, or if the property taxes have already been paid.

Alternatives:

Budgetary Impact:

- X Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Total Amount Requested:

Additional Attachments: Board Order, Leavenworth County Disaster Relief Determination orders, Disaster Relief Worksheet

BOARD ORDER 2025- 1

AN ORDER OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF LEAVENWORTH, KANSAS, MADE PURSUANT TO THE AUTHORITY GRANTED TO THEM UNDER K.S.A. 79-1613, MAKING CERTAIN FINDINGS REGARDING THE APPLICATIONS FOR THE ABATEMENT OR CREDIT OF PROPERTY TAXES ON CERTAIN HOMESTEADS OR BUILDING OR IMPROVEMENT DAMAGED BY EARTHQUAKE, FIRE, FLOOD, STORM, OR TORNADO

ON THIS 26th DAY OF February, 2025, this board, sitting in regular session, considered the applications of the owners of certain homesteads or building or improvement located in the county of Leavenworth for the abatement or credit of property taxes on those homesteads or building or improvement due to the damage to the homesteads by earthquake, fire, flood, storm or tornado. The board, upon having considered the applications and made inquiry as to whether the properties listed in Exhibit “A”, attached hereto and fully incorporated into this Order meet the requirements for the abatement or credit of property taxes as allowed by K.S.A. 79-1613, makes the following findings:

1. That the properties listed in Exhibit “A” meet the definition of “Homestead or Building or Improvement” as set forth in K.S.A. 79-1613(a)(2) and are owned by the applicants.
2. That the properties listed in Exhibit “A” were destroyed by earthquake, fire, flood, storm, or tornado in the tax year listed in Exhibit “A”.
3. That the office of the Appraiser of the county of Leavenworth, Kansas, has inspected the properties listed in Exhibit “A” and made recommended findings to the board as to the extent of damage to the homesteads or buildings or improvements caused by said disaster and the appropriate corresponding abatement of property tax for each homestead or building or improvement so listed.
4. That the assessed valuation for each homestead or building or improvement listed in Exhibit “A” is accurate.
5. That the findings of the office of the Appraiser of the county of Leavenworth as set forth in Exhibit “A” are adopted by this board and fully incorporated into this Order and meet the requirements for the abatement of property taxes of those certain homesteads or buildings or improvements as provided for by K.S.A. 79-1613(d)
6. That the owners of the homesteads or buildings or improvements listed in Exhibit “A” are entitled under law to the abatement or credit of property taxes on said homesteads or buildings or improvements in the amount listed in Exhibit “A”.

WHEREFORE, it is the Order of this board that the property taxes on those homesteads or buildings or improvements listed in Exhibit “A” be abated or credited in the amount shown in said exhibit and that the county clerk and county treasurer shall in each case of abatement or

credit correct their records in accordance with this Order and that the county clerk shall notify the governing body of any taxing district affected thereby.

ORDERED THIS 26th DAY OF February, 2025.

JEFF CULBERTSON, 1ST DISTR.

VANESSA REID, 2ND DISTR.

WILLIE DOVE, 3RD DISTR.

MIKE SMITH, CHAIRPERSON

MIKE STEIBEN, 5TH DISTR.

ATTEST:_____
FRAN KEPPLER, CLERK

EXHIBIT A

Destroyed by Fire In 2024

Qref	Tax ID	Owner	House Value	Res Out- building Value	AG Out- building Value	Abatement %	Abatement Amount House	Abatement Amount Outbuilding Res	Abatement Amount Outbuilding Ag	Total Abatement Amount
R17918	1-28711	Watson, Mathew and Amanda	\$310,650			54%	\$19,291	\$0	\$0	\$19,291
R1481	1-21058	Lowe, Joyce	\$79,480			91%	\$8,318	\$0	\$0	\$8,318

Tax Credit 2025

R306985	1-37570	Stemming, Ron and Mary	\$ 257,460		\$ 88,760	21%	\$6,218	\$0	\$4,660	\$10,878
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**Leavenworth County Commissioners Disaster
Relief Determination for:**

Property address 21109 Spruce Rd., Easton

Date of Occurrence 02/02/2025

Parcel Number: 068-33-0-00-00-006.01-0

Quick Ref: R1481

Tax Id: 1-21058

Applicant (Property owner/taxpayer—nontransferable): Lowe, Joyce A.

Mailing Address:

21109 Spruce Rd.
Easton, KS 66020

Leavenworth County Commissioners' summary of inquiry and findings:

Check Yes or No for each question.

Was the structure destroyed or substantially destroyed a homestead or building or improvement? YES NO

Was the homestead or building or improvement destroyed or substantially destroyed by **earthquake, fire, flood, storm or tornado, and/or** was the destructive event declared a disaster by the governor of Kansas? YES NO

Was the homestead or building or improvement destroyed or substantially destroyed? YES NO

(Destroyed or substantially destroyed means the cost of restoring the homestead to it's before damaged condition would equal or exceed 50% of the market value of the structure before the damage occurred.)

(If any above are "NO", no tax abatement can be granted.)

Based on the date of this event, check the appropriate tax treatment:

Abatement: This event occurred after January 1 but prior to August 15.

Credit: This event occurred on or after August 15, or application made after taxes have been paid.

Documentation provided:

Written estimate of repairs or rebuilding costs by a licensed contractor or insurance adjuster.

Photos, Property inspection

Other: _____

IT IS THEREFORE ORDERED, based on the above information, the Board of County Commissioners of Leavenworth County grant:

No abatement will be granted.

Abatement \$8,318 assessed value, for **tax year 2024**.

IT IS FURTHER ORDERED the county clerk and the county treasurer shall correct their records in accordance with the county commissioners' order.

IT IS SO ORDERED, this 26th day of February , 2025.

_____, County Commissioner
Mike Smith, Chairman

Appraiser	_____	_____
	Notes	Date
Clerk	_____	_____
	Notes	Date
Treasurer	_____	_____
	Notes	Date

Leavenworth County Commissioners Disaster Relief Determination for:

Property address 24779 171st St., Leavenworth

Date of Occurrence 10/15/2024

Parcel Number: 109-32-0-00-00-013.03-0

Quick Ref: R306985

Tax Id: 1-37570

Applicant (Property owner/taxpayer—nontransferable): Stemming, Ron and Mary

Mailing Address:

24779 171st St.
Leavenworth, KS 66048

Leavenworth County Commissioners' summary of inquiry and findings:

Check Yes or No for each question.

Was the structure destroyed or substantially destroyed a homestead or building or improvement? YES NO

Was the homestead or building or improvement destroyed or substantially destroyed by **earthquake, fire, flood, storm or tornado, and/or** was the destructive event declared a disaster by the governor of Kansas? YES NO

Was the homestead or building or improvement destroyed or substantially destroyed? YES NO

(Destroyed or substantially destroyed means the cost of restoring the homestead to it's before damaged condition would equal or exceed 50% of the market value of the structure before the damage occurred.)

(If any above are "NO", no tax abatement can be granted.)

Based on the date of this event, check the appropriate tax treatment:

Abatement: This event occurred after January 1 but prior to August 15.

Credit: This event occurred on or after August 15, or application made after taxes have been paid.

Documentation provided:

Written estimate of repairs or rebuilding costs by a licensed contractor or insurance adjuster.

Photos, Property inspection

Other: _____

IT IS THEREFORE ORDERED, based on the above information, the Board of County Commissioners of Leavenworth County grant:

No abatement will be granted.

Abatement \$10,878 assessed value, for **tax year 2024**.

IT IS FURTHER ORDERED the county clerk and the county treasurer shall correct their records in accordance with the county commissioners' order.

IT IS SO ORDERED, this 26th day of February, 2025.

_____, County Commissioner
Mike Smith, Chairman

Appraiser	_____	_____
	Notes	Date
Clerk	_____	_____
	Notes	Date
Treasurer	_____	_____
	Notes	Date

**Leavenworth County Commissioners Disaster
Relief Determination for:**

Property address 26567 187th St., Leavenworth

Date of Occurrence 06/19/2025

Parcel Number: 116-24-0-00-00-001.01-0

Quick Ref: R17918

Tax Id: 1-28711

Applicant (Property owner/taxpayer—nontransferable): Watson, Mathew and Amanda

Mailing Address:

26567 187th St.
Leavenworth, KS 66048

Leavenworth County Commissioners' summary of inquiry and findings:

Check Yes or No for each question.

Was the structure destroyed or substantially destroyed a homestead or building or improvement? YES NO

Was the homestead or building or improvement destroyed or substantially destroyed by **earthquake, fire, flood, storm or tornado, and/or** was the destructive event declared a disaster by the governor of Kansas? YES NO

Was the homestead or building or improvement destroyed or substantially destroyed? YES NO

(Destroyed or substantially destroyed means the cost of restoring the homestead to it's before damaged condition would equal or exceed 50% of the market value of the structure before the damage occurred.)

(If any above are "NO", no tax abatement can be granted.)

Based on the date of this event, check the appropriate tax treatment:

Abatement: This event occurred after January 1 but prior to August 15.

Credit: This event occurred on or after August 15, or application made after taxes have been paid.

Documentation provided:

Written estimate of repairs or rebuilding costs by a licensed contractor or insurance adjuster.

Photos, Property inspection

Other: _____

IT IS THEREFORE ORDERED, based on the above information, the Board of County Commissioners of Leavenworth County grant:

No abatement will be granted.

Abatement \$19,291 assessed value, for **tax year 2024**.

IT IS FURTHER ORDERED the county clerk and the county treasurer shall correct their records in accordance with the county commissioners' order.

IT IS SO ORDERED, this 26th day of February , 2025.

_____, County Commissioner
Mike Smith, Chairman

Appraiser	_____	_____
	Notes	Date
Clerk	_____	_____
	Notes	Date
Treasurer	_____	_____
	Notes	Date



2/26/2025

FY25 Q2 Report

Leavenworth County, Community Corrections



Jamie VanHouten, MS, CPM | Director

Q2 Operational Overview:

- Active Adult Probation Clients | 137
- Inactive/Warrant Adults | 84
- Youth Probation Clients | 25
- JIAS Youth Served | 42 in Q2, YTD – 78
 - 16 CINC youth (2 placed in PPC)
 - 26 youth offenders
- YJRC Prevention Services | 27 in Q2, 66 YTD
 - Day Reporting, Truancy, Anger Management, Vaping/Drugs/Alcohol, Parenting Programs, Community Service Work hours
- 23 adult cases closed in Q2 | 55 closed YTD
 - 4 successful closures
 - 6 returned to originating counties (2 successful closures, 4 violators)
 - 4 unsuccessfully closed by court
 - 9 revoked and sent to KDOC (1 surrendered, 1 new misd., 3 new felony, 4 conditions)
- 5 juvenile cases closed in Q2 | 10 closed YTD
 - 3 successful
 - 2 unsuccessful
- Current Staff | 14
 - Open Positions | 0
 - YTD New Hires | 0
 - YTD Terminations | 0
 - YTD turnover | 0

Q2 Administration:

- Awarded 2-year grant (FY25-26) KDOC Rolling Hills grant for youth in Crisis (\$500,000)
- Awarded 1-year Sunflower KFAF Grant of \$300,000 to continue Cross-systems Collaboration
- Formally Accepted the 3-year FY25 BJA Grant for Justice and Mental Health Collaboration for \$550k and began training regarding the federal grant process
- Begin preparing for the final report of KFAF grant #1 set to close out in Q3.
- Managing four KDOC grants, 2 KFAF grants, BJA grants, MFAF funds, and county budget (9 accounts)

Q2 Admin Projects:

- KDOC opened up both operational grants (adult comp plan and juvenile comp plan) in December of Q2 and in lieu of the traditional time frame in February-May, all three grants will be due March 1st.
- KDOC also opened up the two-year JCAB grant, also due March 1st.
- Chair of the Leavenworth- Mental Health Advisory Council
 - Continue working on projects/priorities identified in SIM Workshop

Quarterly Report

February 26Th 2025

Prepared By:
Bob Weber, County Appraiser

Ongoing Activities

1. Appraisal Activities

- a. The county appraiser is required to discover, list and value all real-estate in the county as of January 1st of each year. 32,861 Real estate change of value notices will be mailed February 28th for the 2025 tax year. Property owners wishing to appeal the valuation on their change of value notice can do so by contacting the County Appraiser's Office within 30 days of the mail date printed on the change of value notice.

Parcel Count by Class

Agricultural	3,175	Exempt	747
Commercial	1,006	Other	8
Exempt Economic Development	4	Residential	22,181
Farm (residential with Ag land)	3,638	Utilities	47
Not for profit (not exempt)	4	Vacant	2,051

- b. Agriculture properties are appraised at their use value. Values for crop ground have decreased an average of 1.5% per acre from 2024 to 2025 in Leavenworth County. Tame grass values increased 5% per acre, native grass values increased 2% per acre. Kansas statutes require the Director of PVD to set values for agricultural land based upon its agricultural income or productivity. State statute requires the use of an 8-year average of landlord's share of net income when computing the income value of Ag land. There is a two-year lag in the data. Data from 2023 is the newest year added for 2025 values.

2. Personal Property

- a. In 2024 the Kansas legislature passed Senate Bill 410. This bill removed the annual requirement to file taxable personal property with the county appraiser if a person has filed an initial statement listing the property. The legislation also reduced the penalties for failure to initially file property and requires the county appraiser to abate any penalty whenever excusable neglect is shown.
- b. Previously county appraisers would send a rendition to taxpayers with a list of personal property currently on the tax rolls and the property owner would have to make any necessary changes, sign it and return to the county appraiser on or before March 15th. This year we did not send out renditions. We have started valuing personal property that is listed on the tax roll and are sending change of value notices with a listing of the personal property that is valued. Included with the change of value notice is a letter explaining the changes made by senate bill 410 and asking property owners to inform the appraiser's office of any changes.

3. Sales and Building Permits

- a. The county wide average sale prices of homes increased 3% from 2023 to 2024. The number of single-family residential sales increased to 1,112 a 4% increase from the previous year.
- b. The number of new single-family homes built in the county increased by 23% from 2023 to 2024.

4. Sales Ratio & Sales trends

- a. The following are results of sales ratio reports for the county. All properties are appraised every year as of January 1st. A sales ratio is conducted by comparing sales prices of properties that sold from January 1st through December 31st to their appraised value. State compliance standards require the median ratio (appraisal level) on residential and commercial properties be 90% or above and 110% and below. A ratio over 100% indicates properties are over appraised, a ratio under 100% indicates properties are under appraised.

2024 Sale Prices Compared to 1/1/2024 Value

Group	Median Ratio
<u>Residential</u>	
Total County	91.8%
Leavenworth	90.1%
Lansing	90.0%
Tonganoxie	92.0%
Basehor	96.6%
Rural	88.8%

**LEAVENWORTH COUNTY AVERAGE SALE PRICES
SINGLE FAMILY HOMES**

Year	Average Sale Price New Homes	Average Sale Price Existing Homes	Average Sale Price Combined	# of Sales	# of Homes Built
1990	\$106,239	\$61,223	\$71,376	735	351
1995	\$126,515	\$80,610	\$87,643	718	322
2000	\$160,902	\$101,149	\$110,696	895	333
2001	\$169,213	\$111,067	\$121,464	939	360
2002	\$182,619	\$114,951	\$127,846	997	446
2003	\$196,422	\$121,585	\$139,997	1,118	446
2004	\$214,988	\$132,909	\$149,511	1,142	452
2005	\$220,834	\$147,679	\$166,922	1,342	572
2006	\$235,155	\$142,104	\$165,060	1,212	479
2007	\$231,150	\$153,753	\$170,752	988	390
2008	\$234,148	\$146,307	\$162,848	855	203
2009	\$237,721	\$149,747	\$163,144	788	180
2010	\$233,575	\$155,912	\$165,241	732	130
2011	\$249,589	\$147,498	\$158,368	695	104
2012	\$229,255	\$144,370	\$152,762	789	131
2013	\$255,949	\$157,696	\$169,582	830	158
2014	\$265,808	\$157,877	\$171,397	930	218
2015	\$261,317	\$166,998	\$181,918	1,081	214
2016	\$280,702	\$176,019	\$190,153	1,222	213
2017	\$295,835	\$188,681	\$204,014	1,217	285
2018	\$308,891	\$198,814	\$213,497	1,282	263
2019	\$323,799	\$210,690	\$225,725	1,320	281
2020	\$335,854	\$236,236	\$252,601	1,400	244
2021	\$374,041	\$266,678	\$282,090	1,435	339
2022	\$462,763	\$291,138	\$315,174	1,221	262
2023	\$489,479	\$305,956	\$329,282	1,069	214
2024	\$472,580	\$320,693	\$339,405	1,112	264

Year	Average Sale Price New Homes	Average Sale Price Existing Homes	Average Sale Price Combined	# of Sales	# of Homes Built
Leavenworth					
2008	\$224,830	\$114,728	\$128,766	400	64
2009	\$227,994	\$110,812	\$127,598	370	66
2010	\$239,458	\$105,406	\$124,737	319	44
2011	\$271,480	\$103,378	\$121,598	285	46
2012	\$247,250	\$112,302	\$120,432	283	21
2013	\$262,129	\$107,529	\$115,237	262	16
2014	\$258,057	\$108,448	\$113,698	276	17
2015	\$256,713	\$111,418	\$116,490	330	12
2016	\$252,583	\$119,388	\$122,438	465	13
2017	\$283,857	\$140,321	\$145,094	421	20
2018	\$347,867	\$142,905	\$146,550	506	17
2019	\$328,108	\$142,408	\$149,655	410	35
2020	\$330,890	\$171,996	\$182,185	514	35
2021	\$365,810	\$183,714	\$194,261	587	30
2022	\$414,905	\$215,799	\$224,095	504	23
2023	\$431,996	\$217,238	\$224,765	428	15
2024	\$382,902	\$227,923	\$237,609	448	29
Lansing					
2008	\$284,789	\$166,962	\$185,611	139	21
2009	\$290,292	\$159,980	\$182,905	108	30
2010	\$290,143	\$171,267	\$186,126	104	16
2011	\$268,231	\$180,394	\$188,894	94	12
2012	\$297,841	\$172,775	\$188,232	78	22
2013	\$308,584	\$171,814	\$188,519	116	18
2014	\$341,897	\$161,856	\$179,732	120	25
2015	\$329,322	\$168,528	\$186,646	130	11
2016	\$342,083	\$189,509	\$204,180	150	19
2017	\$379,003	\$198,605	\$213,232	185	19
2018	\$352,796	\$218,984	\$227,954	179	13
2019	\$420,577	\$221,218	\$231,937	186	9
2020	\$351,047	\$236,311	\$241,008	172	4
2021	\$370,250	\$270,252	\$271,612	147	2
2022	\$399,900	\$302,388	\$303,095	138	6
2023	\$344,100	\$302,198	\$303,915	122	9
2024	\$329,950 *	\$320,443	\$320,529	111	0

*= one sale

Year	Average Sale Price New Homes	Average Sale Price Existing Homes	Average Sale Price Combined	# of Sales	# of Homes Built
Tonganoxie					
2008	\$176,471	\$141,450	\$155,625	84	23
2009	\$170,880	\$137,062	\$144,276	75	15
2010	\$187,683	\$139,938	\$147,765	61	19
2011	\$188,350	\$130,747	\$135,712	59	7
2012	\$192,244	\$128,632	\$135,074	71	13
2013	\$211,057	\$132,342	\$139,229	73	7
2014	\$215,861	\$145,427	\$151,421	95	17
2015	\$197,035	\$150,411	\$157,616	116	18
2016	\$197,123	\$165,286	\$169,031	125	20
2017	\$231,561	\$162,161	\$179,511	153	56
2018	\$255,732	\$183,716	\$201,480	150	33
2019	\$264,107	\$185,087	\$206,638	143	41
2020	\$256,605	\$204,463	\$218,916	184	36
2021	\$241,662	\$240,995	\$241,153	156	34
2022	\$301,935	\$268,042	\$274,871	134	34
2023	\$393,144	\$288,448	\$307,642	120	21
2024	\$391,369	\$284,151	\$294,318	116	30
Basehor					
2008	\$259,829	\$195,179	\$224,335	102	45
2009	\$252,190	\$218,076	\$227,992	86	25
2010	\$197,286	\$204,741	\$203,926	64	14
2011	\$215,209	\$187,348	\$189,919	66	14
2012	\$218,784	\$177,209	\$184,768	80	35
2013	\$231,070	\$197,902	\$211,333	119	67
2014	\$246,978	\$203,331	\$223,385	148	105
2015	\$254,383	\$209,860	\$231,782	198	98
2016	\$275,937	\$223,986	\$251,602	196	92
2017	\$285,058	\$252,272	\$265,811	201	97
2018	\$295,460	\$252,876	\$270,156	207	105
2019	\$337,740	\$264,481	\$289,609	207	87
2020	\$368,063	\$293,675	\$319,848	270	65
2021	\$397,773	\$344,065	\$365,508	268	155
2022	\$483,276	\$387,125	\$430,830	209	98
2023	\$495,744	\$391,060	\$429,221	203	68
2024	\$472,660	\$409,697	\$429,917	246	100

Year	Average Sale Price New Homes	Average Sale Price Existing Homes	Average Sale Price Combined	# of Sales	# of Homes Built
Rural					
2008	\$312,219	\$201,016	\$208,077	122	49
2009	\$306,715	\$218,943	\$224,391	145	44
2010	\$284,158	\$232,786	\$234,801	153	37
2011	\$249,448	\$217,649	\$218,527	145	25
2012	\$310,000	\$213,014	\$213,627	158	40
2013	\$335,930	\$225,878	\$233,134	182	50
2014	\$352,062	\$233,935	\$241,058	199	54
2015	\$341,293	\$246,639	\$253,828	237	75
2016	\$345,168	\$283,744	\$289,256	234	69
2017	\$399,243	\$286,927	\$296,853	215	93
2018	\$421,674	\$309,911	\$321,757	217	84
2019	\$391,653	\$334,769	\$337,980	248	103
2020	\$456,385	\$347,905	\$358,838	258	100
2021	\$494,139	\$428,738	\$434,614	256	117
2022	\$603,117	\$433,279	\$453,442	219	99
2023	\$651,727	\$473,260	\$491,948	191	101
2024	\$686,892	\$497,370	\$514,466	181	104

Linwood/ Easton

2010	\$0	\$86,742	\$86,742	4	0
2011	\$0	\$62,950	\$62,950	6	0
2012	\$0	\$71,262	\$71,262	6	0
2013	\$0	\$46,363	\$46,363	4	0
2014	\$0	\$47,290	\$47,290	5	0
2015	\$0	\$54,214	\$54,214	9	0
2016	\$0	\$79,298	\$79,298	8	0
2017	\$0	\$92,150	\$92,150	13	1
2018	\$245,133	\$120,063	\$173,664	14	11
2019	\$244,667	\$145,306	\$187,889	14	7
2020	\$241,432	\$146,144	\$198,553	20	4
2021	\$335,317	\$166,553	\$190,662	21	1
2022	\$275,000	\$225,063	\$228,001	17	2
2023	N/A	\$206,800	\$206,800	5	0
2024	N/A	\$237,271	\$237,271	10	1

REAL-ESTATE APPRAISED VALUES

ENTITY	2025	2024	Total % Change	New Construction % Change	Reval % Change	2023 TO	2022 TO	2021 TO	2020 TO	2019 TO
	ASSESSED VALUE	ASSESSED VALUE				2024 VALUE	2023 VALUE	2022 VALUE	2021 VALUE	2020 VALUE
Total County	1,099,882,129	1,039,152,357	5.84%	1.50%	4.34%	4.55%	14.85%	15.2%	8.4%	5.5%
Total Residential	926,061,934	878,964,948	5.36%	1.41%	3.95%					
Commercial	133,017,324	119,686,168	11.14%	1.95%	9.19%					
Leavenworth City (TD 001, 002, 120, 121, 122,123)	324,592,794	306,103,583	6.04%	0.66%	5.38%	4.09%	13.02%	13.8%	6.7%	4.7%
BASEHOR CITY (TD 004)	146,561,855	136,519,555	7.36%	3.50%	3.86%	7.41%	18.15%	19.8%	10.9%	6.6%
LANSING CITY (TD 007)	129,398,310	121,881,919	6.17%	0.08%	6.09%	4.83%	11.39%	12.9%	6.2%	4.2%
TONGANOXIE CITY (TD 010,130,131)	80,813,538	74,604,315	8.32%	3.56%	4.76%	5.52%	18.30%	15.1%	9.9%	8.8%
Easton (TD 005, 006)	1,065,113	1,000,962	6.41%	0.00%	6.41%	11.38%	18.36%	27.9%	2.8%	1.7%
Linwood (TD 008, 009)	4,299,773	4,102,088	4.82%	0.59%	4.23%	2.24%	14.73%	27.1%	14.7%	14.5%
Rural	413,150,746	394,939,935	4.61%	1.56%	3.06%	3.69%	15.68%	15.4%	9.5%	5.7%